Annual Report: Academic Year 2009-2010
Davis Division: Academic Senate

Committee on Undergraduate Instruction and Program Review

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency: as needed.</th>
<th>Average hours of committee work each week: varies</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total of 15 Undergraduate Programs Reviewed (courses, proposals, cases, etc.)</th>
<th>Total deferred from the previous year: 8</th>
<th>Total deferred to the coming academic year: 1</th>
</tr>
</thead>
</table>

Listing of bylaw changes proposed:

**None.**

Listing of committee policies established or revised:

**None.**

Issues considered by the committee

Several themes were found across programs: quality of TA instruction and the need for UCD to invest in TA training; quality of advising and need for coordination of advising by colleges, departments, faculty, staff and peer advisors; lack of access to required courses, especially lab courses, due to budget constraints. Additionally there is a concern about inadequate and unsafe space in the program in Design.

Recommended procedural or policy changes for the coming year:

**None.**

Committee’s narrative:

The committee completed and submitted reports on reviews of 23 undergraduate teaching programs. This included 8 programs that were reviewed and deferred from Cluster 1 in 2008-09:

- CBS: Microbiology; Plant Biology
- CLAS: Art History, Art Studio, Design, Music, Technocultural Studies, Theatre & Dance

In addition, the following Cluster 1 program reviews were completed:

- CAES: Biotechnology, Environmental Horticulture & Urban Forestry, Landscape Architecture

Cluster 2 programs that were reviewed and completed are:
Cluster 2 Atmospheric Science is in process in the College of Agricultural and Environmental Science.

For each of these programs, committee members reviewed the following materials: the self-review by the home department of the program, the report on the program by the College’s Undergraduate Program Review Committee, and the responses from the department chair and/or master adviser, the Dean, and the College Executive Committee. For each program, the reviewers prepared a report providing a summary of the program’s major strengths and weaknesses and our recommendations on how to address the latter. The reports were then posted for review by all members of the committee, finalized and forwarded to Undergraduate Council with a summary for discussion.

College of Agricultural and Environmental Science is still processing the Cluster 2 program review for Atmospheric Science.

The committee held a meeting of representatives from SARI / ARM and Cluster 4 programs in November to discuss anything specific to their programs that should be addressed in the data supplied to them.

It is anticipated that Cluster 3 and Cluster 4 program reviews will be submitted to the committee for review in the upcoming 2010-11 academic year along with the remaining program review in Cluster 2 from College of Agricultural and Environmental Sciences. In addition, the committee will initiate Cluster 5 program reviews by facilitating communication between Cluster 5 programs and SARI / ARM to determine data needed by the programs prior to commencing their internal reviews.

Respectfully submitted,

Daniel Potter, Plant Sciences, UIPR Chair
Anthony Bello, Mathematics
Michele Igo, Microbiology
Roger McDonald, Nutrition
Carl Whithaus, University Writing Program
Michael Ziser, English
Mary-Betty Stevenson, Geology, AF Representative
Winder McConnell, Ex-Officio, German & Russian and Director, Teaching Resource Center
Edward Cardman, ASUCD Representative
Jessica Jaswal, ASUCD Representative
John Garrison, GSA Representative
Nancy Kilpatrick, Academic Senate Analyst