Committee on Undergraduate Instruction and Program Review

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<th>Total Meetings 3</th>
<th>Meeting frequency: as needed.</th>
<th>Average hours of committee work each week</th>
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<th>Total Undergraduate Programs Reviewed</th>
<th>Total of 2 deferred from the previous year</th>
<th>Total of deferred to the coming academic year</th>
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Listing of bylaw changes proposed:
None.

Listing of committee policies established or revised:
None.

Issues considered by the committee
Outside reviewers.

Recommended procedural or policy changes for the coming year:
None.

Committee's narrative:

Review of the programs in Cluster 1, originally scheduled for spring quarter, 2008, were deferred to the 2008-2009 academic year because only the college of Biological Sciences had completed its Cluster 1 reviews (two programs: Microbiology and Plant Biology) by the end of spring quarter, 2008. The committee members were unanimous in the opinion that it would be best to conduct the Cluster 1 reviews for all three colleges at the same time. It was therefore anticipated that the program reviews for both Cluster 1 as well as the program reviews for Cluster 2 would be completed during this year.

However, due to delays in receiving some of the reports from the colleges, program reviews were limited to the following Cluster 1 reports:
CBS: Microbiology, Plant Biology
CLAS: Art History, Art Studio, Design, Music, Technocultural Studies, Theatre & Dance

For each of these programs, committee members reviewed the following materials: the self-review by the home department of the program, the report on the program by the College’s Undergraduate Program Review Committee, and the responses from the
department chair and/or master adviser, the Dean, and the College Executive Committee. For each program, the reviewers prepared a report providing a summary of the program's major strengths and weaknesses and our recommendations on how to address the latter. The reports were then posted for review by all members of the committee. The committee will finalize the reports at the first meeting of the 2009-10 academic year. These reports will then be forwarded for discussion to the Undergraduate Council.

College of Agricultural and Environmental Science is still processing some Cluster 1 program reviews. College of Biological Sciences submitted Cluster 2 reviews, including Biochemistry & Molecular Biology; Cell Biology; and Genetics. It is anticipated that these programs will be reviewed by the committee in the upcoming 2009-10 academic year along with Cluster 2 and Cluster 3 program reviews from College of Agricultural and Environmental Sciences and College of Letters and Science. In addition, the committee will initiate Cluster 4 program reviews by facilitating communication between Cluster 4 programs and SARI / ORMP to determine data needed by the programs prior to commencing their internal reviews.

The committee discussed the option of using outside reviewers. Due to budgetary considerations it was decided to table this idea for possible consideration in the future.

Respectfully submitted,

Daniel Potter, Chair
Arnold Bloom
Michele Igo
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Timothy Patten
Ronald Phillips
Aaron David Smith
Carole L. Hom, AF Representative
Baryo Dee ASUCD Representative
Jon Wagner, Ex-Officio
Nancy Kilpatrick, Academic Senate Analyst