Committee on Courses of Instruction (COCI)

Meeting Agenda

April 20, 2017
1:00pm-3:00pm
140 Robbins Hall

*Note*
All pertinent documents are attached to the meeting call and/or posted in ASIS. To save resources, we no longer print agendas or meeting calls.

ASIS website: [http://asis.ucdavis.edu](http://asis.ucdavis.edu)

1. Course review
   a. Status of queue
      i. 22 courses waiting for analyst review
      ii. 3 courses waiting for information from department
      iii. 39 courses ready for review in batch 5
   b. Timeline: Batch #5 coming soon! – Due June 5th
   c. Notes regarding review comments – None

2. Discussion items
   a. Online Proctoring Forum, May 5th 9am-1pm – Can you attend?
      i. Chris Cappa, Debashis Paul, Terry Murphy, and Theresa Costa will try to attend
   b. Policy clarification request: Mandatory teaching evaluation questions
      i. The mandatory questions can be placed anywhere on the course evaluation. If the online evaluation system can’t accommodate that flexibility, then leaving the questions at the top is ok, but moving them to the bottom would be better.
   c. RFC: General Education Credit for AP Exams
      i. Members want a more official report about how other UC’s use AP exams
      ii. Draft is posted to whiteboard, we will finalize the response at the next meeting.
   d. Students taking multiple final exams in one day
      i. The existing policy is unlikely to be changed. Broad availability of a testing center would make faculty more inclined to allow students to take exams at other times.
   e. Potential course overlap
      i. COCI should continue to consider requesting information about possible credit limitations and descriptions of how the level of instruction is different in grad/UG or upper/lower division courses that have similar content

3. Consent items
   a. Approval of meeting summary – 3/7/2016 - approved