### Committee on Special Academic Programs

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency</th>
<th>Average hours of committee work each week</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>NA</td>
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<tr>
<th>Total Issues Reviewed: 2</th>
<th>Total of reviewed issues deferred from the previous year: 0</th>
<th>Total issues deferred to the coming academic year: 0</th>
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- Listing of bylaw changes proposed: None
- Listing of committee policies established or revised: None
- Issues considered by the committee: 2. Please see narrative below.
- Recommended procedural or policy changes for the coming year: None

#### Committee's narrative:

The committee did not meet in person during this academic year. Instead, all discussions were conducted through email. We found this to be more efficient. We were concerned about the negative effects of not replacing staff who serve as counselors for students in the Honors Programs. This concern was brought to the attention of the Undergraduate Council and Provost for Undergraduate Affairs. Due to budget constraints, the positions still remain vacant.

The second issue considered was the creation of a full time administrative assistant position to facilitate and assist UCD students in their preparation and application to national and international prestigious scholarships. Such positions exist at every major university and their students are very successful in getting those awards. So far one of the DHC staff has been handling this effort as an over load. We were told that there are no funds available to support our request. This task was subsequently handed over to the staff in the Financial Aid Office. Hopefully creation of such a full time position might happen in better economic times.

Respectfully submitted,

Krishnan Nambiar, Chair
Harry Cheng
Jerold Last
Brenda Schildgen
Diana Strazdes
Robert Randolph, Academic Federation Representative
Avnish Brar, ASUCD Representative
Nancy Kilpatrick, Academic Senate Analyst