Annual Report: Academic Year 2011-2012  
Davis Division: Academic Senate

Committee on Undergraduate Instruction and Program Review

<table>
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<tr>
<th>Total Meetings 9</th>
<th>Meeting frequency: as needed – avg. 1/month</th>
<th>Average hours of committee work each week: varies</th>
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<th>Total of Undergraduate Programs Reviewed 15 (courses, proposals, cases, etc.)</th>
<th>Total deferred from the previous year: 7 (cluster 3 CLAS)</th>
<th>Total deferred to the coming academic year: 0</th>
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Listing of bylaw changes proposed:
None.

Listing of committee policies established or revised:
None.

Issues considered by the committee:
- agreed to request for an expedited review for Clothing & Textiles and Polymer Science programs
- members voted and agreed to accept the use of external reviewers for Exercise Biology and University Writing Program

Recommended procedural or policy changes for the coming year:
The use of external reviewers for programs that may benefit from them

Committee’s narrative:

BIA is the office of record for the appendices (data) and is responsible for sending the data reports to the home departments with a courtesy copy to the Academic Senate office and home department college.

UIPR receives reviews from the colleges upon completion of program, department and college review.

For each program, UIPR committee members review the following materials: the self-review by the home department of the program, the report on the program by the College's Undergraduate Program Review Committee, and the responses from the department chair and/or master adviser, the Dean, and the College Executive Committee. For each program, UIPR committee members prepare a report providing a summary of the program’s major strengths and weaknesses, and recommendations on how to address the weaknesses.
The reports are then posted for review by all members of the committee, finalized and forwarded to Undergraduate Council with a summary for discussion.

In January, the committee held a meeting of representatives from SARI /ARM and Cluster 6 programs in January to discuss anything specific to their programs that should be addressed in the data supplied to them.

Working throughout the year (Oct. through May), the committee completed and submitted reports to Undergraduate Council on reviews of fifteen undergraduate teaching programs:

Seven of these fifteen programs were deferred from 2010-11, so this completes Cluster 3 reviews:

- **CLAS:**
  - Anthropology
  - Communications
  - East Asian Studies
  - History
  - Jewish Studies
  - Linguistics
  - Philosophy

The remaining eight programs that were reviewed complete Cluster 4:

- **CAES:**
  - Community & Regional Development
  - Human Development
  - Managerial Economics
- **CLAS**
  - Economics
  - International Relations
  - Political Science
  - Psychology
  - Sociology

Cluster 5 reviews from CAES, CBS and CLAS are currently in process. It is anticipated that Cluster 5 program reviews will be submitted to UIPR in the upcoming 2012-13 academic year, along with the expedited review from Textiles & Clothing and Fiber & Polymer Science.

Respectfully submitted,

Carl Whithaus, University Writing Program, UIPR Chair  
Susan Ebeler, Viticulture & Enology  
Michele Igo, Microbiology  
Timothy Lewis, Mathematics  
John Smolenski, History  
Resmi Karalasseril Ravindran, AF Representative  
Winder McConnell, Ex-Officio, German & Russian and Director, CETL  
Debbie Stacionis, Academic Senate Analyst