I. Continuing Business Items

a. **Online MBA Proposal**
   
   There was still concern regarding the unit requirement. Per the degree requirements policy (GC 2005-04) students must be enrolled in 12 units per quarter in order to be considered full time. It is not clear whether this is applicable to self-supporting degree programs. GC is in agreement to move forward with the proposal, with the caveat that if the program is not in compliance with the unit requirements, that this information be updated.

   **Motion to endorse the proposal for an Online MBA with the provision that it will be brought back to council if the unit requirement does not conform to existing policies:** unanimously approved.

II. Consent Calendar – Posted on the ASIS Whiteboard

a. Meeting Summary from May 4, 2018
b. Affiliation request: Education with DE in Native American Studies
c. Computer Science Transmittal Letter
d. Plant Biology Transmittal Letter

   **Motion to approve the consent calendar:** unanimously approved.

III. New Business Items

a. **PROGRAM REVIEW**
   
   i. Avian Sciences
      
      • Asli Mete, AHC

   Some of the major weaknesses for this program come from the lack of structure and communication. There are few people who are working full time in the program. The program needs additional resources, to structure the courses and assist the students. Increasing the number of full time faculty can help solve some of the issues. Funding is a major concern. The program only receives about $20,000 block grant funding per year. GC members noted that lack of TAships is also a concern.

   GC members noted that the program seems to be struggling as is stands. There are concerns with future sustainability of the program. Program applicant numbers are small (12/year), with about 7 students entering the program each year. Given the issues outlined, GC discussed whether the program might be better served if it was to become a track within another program on campus. Animal Science was discussed. However, concerns were raised that the program is very large and that avian science as a discipline might be disappear in a larger structure. The Ad Hoc Committee Chair concurred with that notion and suggested that it would be more helpful if there was a faculty leader who could oversee the productivity of the program. It was noted that two junior faculty recently joined, who in time maybe able to provide such leadership.

   **Recommendation for the GC transmittal letter:**
• Urge the Deans to have a meeting regarding the future of this program. The program needs direction in order to move forward.

• Note that the viability of the program seems to be reaching its limits. The Chair and the Dean will need to consider what is going to be required to maintain the viability of the program. If there were fewer faculty, the program would not be able to exist. The program could consider whether there are faculty on campus that can be recruited to help revitalize the program.

Motion to approve PRC report: unanimously approved.

ii. Mathematics  

- Wolfgang Polonik

The program faculty and reputation are excellent. Funding and space are major issues for this program. Graduate student funding and the distribution of student fellowships is not ideal. At the moment the program can only offer one multi-year fellowship, which can be lost due to strong competition. The program would like to be able to make two offers instead of one to their top 2 candidates. Should both accept, the program would not receive such fellowship support the following year. In order to be more competitive, it was also recommended that the program include a first year summer fellowship that can be used in addition to the diversity fellowship.

The program is trying to diversify the student population. However it could improve by advertising this goal more explicitly among prospective students, particularly via their website. Female students also felt that the department is not doing enough to recruit more female students. The program should engage female students in recruitment activities. GSA representative informed GC that they have received complaints from a female student enrolled in the program, indicating that there were retaliatory actions taken against a female student who requested PELP due to a family leave situation.

It was noted that the overall PhD completion rate for the program is only about 50%, this seemed concerning to GC members. However, the AHC Chair noted that the numbers are not necessarily connected with the program not trying to work with the students. There were no complaints from the students regarding being able to find an advisor or working with the faculty.

Note from PRC: There is a Graduate Program in Mathematics and a Graduate Group in Applied Mathematics. The self-review for the Mathematics Program included references to the Graduate Group in Applied Mathematics, which made some of the information difficult to sort out. In the future, it may be beneficial for both programs to be reviewed at the same time.

Recommendation for the GC transmittal letter:

Ensure that female students are well supported in the program ant that everyone knows what the Planned Educational Leave Program (PELP) is. There is a lack of understanding on the resources available to the students and this should be rectified.

Motion to approve PRC report: unanimously approved.

iii. Pharmacology and Toxicology  

- Charles Bevins – did not attend
During the last review, it was noted that there was too much emphasis on the pharmacology side. During this review, there seemed to be more emphasis on the Agricultural side. The external reviewer did not seem to be concerned with this. However, the Ad Hoc Committee felt this could be an issue since the majority of the faculty seemed to be from the medical school. The review had all of the usual issues that are typically seen with other graduate groups.

The program has a 50% graduate coordinator, additional support is needed for this program. Additionally, the external reviewer said it would be helpful to have regular meetings between the chair and the coordinator, given the physical separation with one being in Sacramento and the other at Davis.

**Recommendation for the GC transmittal letter:**

- Request an update on the faculty hiring’s for Environmental Toxicology.
- Request that they address the issue with their elective courses offerings.

**Motion to approve PRC report:** unanimously approved.

iv. Electrical and Computer Engineering (Continuing Business) 10:30 AM
Changes to the PRC report recommendations #3 regarding faculty hires, #5 regarding time to degree and #6 regarding unit requirements and course scheduling, were made. A brief overview was presented by PRC Chair Rena Zieve.

**Recommendations for the GC transmittal letter:** Emphasize the importance of protecting the students against retaliation. Given the issues outlined in the review, the program should be reviewed earlier.

**Motion to approve PRC report:** unanimously approved.

b. EDUCATIONAL POLICY

i. French and Francophone Studies Degree Requirements 11:45 AM

**GC recommended edits:**

**Section 5 C) First Year Exam Committee:** remove “core” from the sentence “two of whom must be core French and Francophone Studies graduate program faculty.”

**Section 6) Advising Structure:** remove incomplete sentence, “If a student”, at the end of this section.

**Recommendations for the transmittal letter:** Note that Graduate Council will be taking the enforcement of the degree requirements seriously, and will be considering this during the next program review. Particularly the Advising Structure and Mentoring section.

**Motion to approve degree requirements:** unanimously approved.