

**Annual Report: Academic Year 2006-07  
Davis Division: Academic Senate**

**Committee on Admissions & Enrollment**

Total Meetings: 9 (2 hours each)	Meeting frequency: As needed (approximately 3 times per quarter)	Average hours of committee work each week: varies; approximately 1 hour for members, 2 hours for Chair
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18 total policies/procedures reviewed/discussed	0 proposals were deferred from the previous year	0 proposals deferred to the coming academic year
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Listing of bylaw changes proposed: None.

Listing of committee policies established or revised:

Admissions & Enrollment (A&E) adopted the "Supplementary Freshman Comprehensive Review Process by Undergraduate Admissions Managers" proposal, which stated that "...the Admissions and Enrollment Committee give UA [Undergraduate Admissions] managers the authority to perform the following supplementary reviews following CR and/or Admission by Exception (ABE) review:

1. Applications with sufficient CR points for admission, but deemed not to meet UC eligibility requirements will be automatically given an ABE review, which may or may not result in a recommendation for admission.
2. Applications with sufficient CR points for admission, but who have two or more "D" or "F" grades after 9<sup>th</sup> grade, or who have a significantly low Core exam score will be given a review that examines more thoroughly academic preparation. (UA will perform analyses this summer to determine low test score thresholds for this review and will submit findings to A&E in early fall for discussion and approval.)
3. Anomalous cases found through an automated, by-high school analysis. This analysis will help to identify applicants with significantly lower academic profiles but with CR scores sufficient to gain admission while in the same school there are applicants with higher academic profiles (but lower CR scores) who are slated for denial."

Issues/topics considered by the committee: Please see Committee's narrative below.

Recommended procedural or policy changes for the coming year:

A&E agreed that it would be beneficial to annually involve the Committee members in a basic orientation on UC and UC Davis admissions policy and practices, as well as a mini-reader session in order for the Committee to understand the implementation of policy. These orientations and trainings would be provided by the Admissions Directors, and may function best if scheduled in the Fall Quarter.

#### Carry-over and Recommendations/Goals for 2007-08:

- Collaborate further with the Admissions Directors to compare the implementation of admissions and enrollment policy and search for ways to improve the process
- Continue the discussion on the transfer selection process since the majority of the Committee's focus has focused on freshman admits in the past. Also possibly clarify the path of admittance for transfer students
- Look into extending the service requirement for A&E members to more than a one-year term due to the extensive learning curve involved in the material reviewed and the complex process/procedures of admissions and enrollment
- Continue discussion the student population identified as English as a Second Language (ESL) students regarding admissions recognizing the unique challenges they face. A&E may possibly provide areas of potential concern to SARI in order to gather the data, and then SARI would provide the data to the Senate office for further analysis and possible implementation to help students succeed (listed below).
- Review the 2004 policy created by A&E regarding floors on test scores (In 2004, A&E set a new policy that a student cannot be denied acceptance based on only one criteria; which includes a minimum requirement for SAT scores.).

#### **Committee's narrative:**

This committee considered matters involving undergraduate admissions and enrollment according to Davis Division Bylaw 50 ([click here](#)). Jennifer Chacon served as the Davis campus representative to the UC Systemwide Board of Admissions and Relations with Schools (BOARS). Chair Keith Widaman served as the Committee's representative for Representative Assembly. Overall, the main focus of the Committee was to gain a more in-depth understanding the overall eligibility and admissions process, and then fine-tune the admissions process where needed. The Committee agreed that the admissions process did not need reinventing since they viewed the current system as successfully functioning. The Committee also embraced the Admissions Directors' viewpoints and advice as the implementers of A&E's policy. For a more detailed account of the Committee's discussion & actions, please request the information from the Academic Senate analyst in order to review the action items from each meeting. In addition to the policies/procedure reviews listed above, the Admissions and Enrollment Committee also considered the following items during the 2006-07 academic year:

- Studied and discussed existing admissions policy formed by past members that may need revisions in order to improve the eligibility and comprehensive review process.
- Participated in a basic orientation/training on UC and UC Davis admissions policy and practices lead by the Admissions Directors (Pam Burnett, Mary Dubitzky, Darlene Hunter). Also participated in a few meetings devoted to a mini reader-training session in order to understand the readers' challenges and processes. From these trainings, the Committee obtained a greater appreciation for the process and more in-depth knowledge of the requirements of UC and UCD in order to implement beneficial changes.
- Received regular updates and handouts from the Admissions Directors and discussed the admissions cycle for freshman and transfer students.
- Discussed the role of high school GPAs and test scores in UC eligibility and selection
- Reviewed subject A-G requirements at UC Davis
- Discussed the history and use of the UC honors grade bump policy
- Reviewed the path of admittance for transfer students
- Reviewed and supported the "Resolution on High School Exit Exam" proposal (by two in support of the proposal, one opposed, two absent) at the request of Davis Division Chair Linda Bisson
- Discussed the Systemwide Comprehensive Review selection procedures at various times

throughout the year, specifically how to obtain a more holistic review and diversify the eligibility pool (which included the BOARS proposal below).

- Invited Mark Rashid, BOARS Chair and former Chair of Admissions & Enrollment to attend a spring A&E meeting. Discussed the BOARS's Eligibility Reform Proposal (AKA Entitled to Review), which is currently on the June Academic Council agenda (campuses will review the proposal Fall 2007)
- Reviewed the test policy and required test patterns for admissions; discussed using AP tests as opposed to requiring both AP tests and SAT subject tests (subject tests do not seem to provide any significant new information)
- Reviewed the analysis from the Time to Degree Taskforce (Tom Lindholz), "Applicants with Low Standardized English Verbal Abilities" which looked at students attending the university who tested low in English abilities and need to function in a very competitive environment at the university
- Reviewed and discussed the student population identified as English as a Second Language (ESL) students. Discussion included ESL as a possible area affecting the students' success on campus since the admission of ESL students does not recognize the length of time needed to achieve academic proficiency in English (some admits only have a few years of English, when full academic proficiency does not come until seven to ten years of English). A&E discussed providing the areas of potential concern to SARI in order to gather the data, and then SARI would provide the data to the Senate office for further analysis and possible implementation to help students succeed (listed under recommendations for 2007-08 - above).
- Discussed the impact on test floors of the Committee's 2004 policy decision that stated that a student cannot be denied acceptance based on only one criteria (which includes a minimum requirement for SAT scores).
- Discussed the impact on SAT scores of Social Economic Status (SES) indicators in the Comprehensive Review process.
- Discussed the largest enrollment in history on campus (2006-07 year), and the adjustments that were made across campus in order to adjust to the number of students admitted.
- Reviewed and discussed topics covered at the UC Davis Undergraduate Admissions and Comprehensive Review Overview/Legislative Site Visit on 11-28-06 (Pam Burnett attended)
- Obtained information for BOARS regarding UCD's campus priority enrollment programs per BOARS' request. Priority registration groups are reviewed and approved by the Vice Chancellor for Students Affairs (information obtained from Frank Wada, University Registrar).

Respectfully Submitted,

Keith Widaman, Chair of the Committee on Admissions & Enrollment

Joseph Bleckman, Pamela Burnett, Gillian Butler, Jennifer Chacon, Mary Dubitzky, Eric Friedman, Penny Gullan, Darlene Hunter, Ellen Lange, Tom Lindholtz, Terry Nathan, Sophia Papageorgiou, Ron Phillips, and Diana Howard (Senate Analyst)