Committee on Committees

<table>
<thead>
<tr>
<th>24</th>
<th>Weekly</th>
<th>2 hours</th>
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<tbody>
<tr>
<td>Total Meetings</td>
<td>Meeting frequency</td>
<td>Average hours of committee work each week</td>
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| 262 | 2 | 0 |
| Total requests for administrative (campus/UC), replacement members addressed in addition to selection of all standing committee members/chairs. | Total of reviewed appointments deferred from the previous year | Total deferred to the coming academic year |

Listing of bylaw changes proposed:
- Discussion of amending CAP-Oversight bylaw, Undergraduate Council bylaw and Committee on Committee’s bylaw (see narrative for detail).

Listing of committee policies established or revised:
- Established a process with Chancellor Vanderhoef to guide appointment of academic senate representatives to administrative advisory or recruitment advisory committees (see narrative for detail).

Issues considered by the committee
- CAP-Oversight membership
- COC membership: process for replacing members when there are insufficient nominations.
- COC diversity: necessity for ensuring representation from all colleges and professional schools. Wrote to Faculty Executive Committee Chairs seeking nominations from those schools/colleges with vacancies.

Recommended procedural or policy changes for the coming year:
- COC diversity: review methodology for seeking nominations to ensure representation from all colleges and schools.
Committee’s narrative:

The 2007-08 committee began with two vacancies as four members were needed and only two faculty were nominated and elected. Thus, the committee looked to past COC members and was able to secure the participation of Professor Carroll Cross for the 07-08 academic year. The final vacancy remained unfilled until the fall quarter when Professor Richard Grosberg joined the committee for the 07-08 academic year. The committee is grateful to Drs. Cross and Grosberg for their service and willingness to participate on short notice.

The committee continued its tradition of meeting with select standing committee chairs and administrators to assess the effectiveness of Academic Senate business carried out by the Davis Division. The committee held interviews with the Chairs of Planning and Budget, Academic Personnel Oversight, Courses of Instruction, and Graduate Council.) Rather than meet with the Committee, the Academic Personnel Appellate Chair was interviewed by a committee member who reported back to the full committee. Finally the committee interviewed Vice Provost Bruce White to discuss the work of the Committee on Academic Personnel-Oversight and Appellate. These interviews were very helpful in formulating the membership of the 08-09 standing committees.

The Committee’s main responsibility is to fill over 200 standing committee positions annually. In carrying out this responsibility, members contact current members and chair (all current members/chairs are considered for continuing service) to assess committee and membership effectiveness and willingness to continue serving. The outcome of these contacts along with the length of service (the committee strives to rotate members and chairs after 3 consecutive years of service) determines the position’s to be filled each year.

Once the vacancies are determined for each committee, COC members seek out replacements with consideration for the list of faculty that expressed interest in serving and committee balance with respect to college/school, gender, and ethnicity representation.

The Committee on Committees was unable to fill the BOARS representative and UCAF representative prior to the election of Committee on Committees members for 2008-09. These two appointments will be forwarded to the new committee for appointment in early fall.

Important Issues for the 2007-2008 Committee on Committees:

1. The committee initiated a dialog with Chancellor Vanderhoof concerning the appointment of Academic Senate faculty to Recruitment Advisory Committees and Administrative Advisory Committees. There was a perception that appointment of any member of the Academic Senate (without consultation with the Academic Senate) constituted appointment of an official Academic Senate representative. As the academic year
2007-08 came to a close, the Committee on Committees was close to an agreement with Chancellor Vanderhoef that only Academic Senate members recommended or officially appointed by the Davis Division of the Academic Senate would be identified as an official representative of the Academic Senate on any administrative committee. The 2008-09 Committee on Committees will continue the dialog with Chancellor Vanderhoef including documentation of the process and understanding for instruction of Chancellor Vanderhoef’s replacement following retirement in 2009.

2. Committee on Committees membership issues were important as the year began and ended. The committee began with two vacancies as mentioned above. The close of the year brought about another election of members and a need to fill those vacancies with members from particular schools and colleges to ensure balanced representation. The committee considered a bylaw revision but opted instead for writing to the Faculty Executive Committee Chair from each school and college notifying them of the vacancies and expressing the importance of balanced representation of Committee on Committees. The outcome was mixed. Total nominations were greater than the vacancies and an election was held. Unfortunately the nominations received did not include faculty from all of the schools and colleges solicited and thus the membership of the Committee will be struggling without a representative from the School of Medicine. It is particularly difficult to recruit members from the School of Medicine due to the extra travel time required between Davis and Sacramento as well as the scheduling challenges for School of Medicine faculty with clinical duties.

3. The Committee proposed altering the appointment process for Undergraduate Council to make it consistent with the Graduate Council. Graduate Council appoints the members and Chairs of all the committees reporting to it. This gives the Graduate Council Chair the ability to structure committee assignments within goals and priorities for the committee year. Committee on Committees thinks it may be desirable for the Undergraduate Council to exercise the same level of control over its memberships if logistics are feasible for doing so. Undergraduate Council and Committee on Committees will continue to discuss this concept during the coming academic year.

4. The Committee suggested increasing the membership of the Committee on Academic Personnel-Oversight by two or three members given the anticipated increase in workload the School of Nursing and School of Public Health will generate. At present, there are insufficient positions to allow appointment from all of the colleges and professional schools given the Committee on Academic Personnel-Oversight requests appointment of two members from the School of Medicine. Committee on Academic Personnel-Oversight and Committee on Committees will continue to discuss whether or not membership should be increased.
5. The issue of compensation for some aspects of Senate services remains challenging. The compensation for Committee on Academic Personnel Oversight (CAPOC) remains difficult despite general agreement that service on CAPOC requires an extraordinary time commitment. Course relief is not a standard form of compensation provided for members of CAPOC. The member along with Committee on Committees is in the position of negotiating course relief with the college dean. This situation can and does create an inequity at times. The dean in enabled to participate in selection of the CAPOC member by approving or denying course relief. Additionally, small departments have fewer resources and therefore are at times unable to provide course relief impeding COC’s ability to select members from small academic departments not because those members are not equipped to effectively serve but because the resources are not available to relieve some teaching responsibilities to create time for service. COC continues to seek central funding of course relief in order to assure representation from all sectors of the campus community.

Respectfully submitted by the Committee on Committees 2007-08:

Professor Craig A. Tracy, Chair
Professor Zhaojun Bai
Professor Trish J. Berger
Professor Carroll E. Cross
Professor Richard K. Grosberg
Professor William W. Hagen
Professor Brian Mulloney
Professor David E. Simpson (alternate: Professor Michelle Yeh during sabbatical)
Professor Susan M. Stover