

**Annual Report: Academic Year 2015 – 2016
Davis Division: Academic Senate**

Library Committee

Total Meetings:	Meeting frequency:	Average hours of committee work each quarter:
<ul style="list-style-type: none"> • 6 meetings 	<ul style="list-style-type: none"> • As needed 	<ul style="list-style-type: none"> • 10 hours per quarter

Total of items reviewed:	Total of reviewed items deferred from the previous year:	Total items deferred to the coming academic year:
<ul style="list-style-type: none"> • 5 issues and 1 proposal 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • Library Committee's Bylaws and Charter

Bylaw changes proposed: None

New committee policies established or revised: None

- Issues considered by the committee:**
1. Open Access Policy
 2. Library Committee's Bylaws and Charter
 3. Library Space Master Plan
 4. Library Survey
 5. De-Duplication of Collections at the Regional Library Facilities
 6. Possible Use of Library Space by Other Departments

Committee's Narrative:

The Academic Senate Library Committee is charged with advising the Chief Campus Officer on the administration of the Library on the Davis campus. It is further charged with advising the University Librarian regarding the removal and storage of library holdings and to perform other duties relative to the Library as may be committed to the Senate by proper authority.

The Library Committee met six times in 2015-2016 and conducted other business via its whiteboard and email.

Open Access Policy:

Throughout 2015-2016, the Library Committee discussed the implementation of the Senate Open Access Policy, which launched in January 2016, and monitored the participation rate amongst faculty.

During fall quarter, the committee drafted and distributed a primer to all Academic Senate members with information on what the policy is, which faculty it covers, how and when Senate faculty must comply with the policy, and where Senate faculty can locate and access additional information. Throughout the winter and spring quarters, the Committee monitored the Davis Division's participation in Open Access.

During 2016-2017, the Committee will discuss how to encourage Senate faculty to participate in Open Access in an ongoing basis, both with respect to current and new Senate faculty.

Library Committee's Bylaws and Charter:

The Library Committee reviewed the Committee's bylaws and charter. Members agreed that the portion of the bylaws which dictate Committee membership should be revised to better reflect the various divisions, colleges, and schools at both the Davis and School of Medicine campuses. In addition, the portion of the bylaws covering the committee's charter should be revised to reflect the digitalization of scholarly communications and libraries. In Fall 2017, the Committee will draft proposed changes of the bylaws to be forwarded to the Committee on Election, Rules and Jurisdiction.

Library Space Master Plan

The Library Committee met with University Librarian, MacKenzie Smith, who informed the committee that through the campus's Big Ideas Initiative, the Library has undertaken a Library Space Master Plan to cover all four campus facilities. The plan involves three phases: (i) Visioning, (ii) Detailed project programming, and (iii) Design and construction. In recognition of the evolving needs of the Library and various campus constituencies, Phase 1 involved forming a Library Space Planning Steering Committee that—with the help of a consulting firm, Brightspot Strategy LLC—is currently engaged in a six-month process to develop a "Vision" for Davis campus libraries. Chair Dennis Ventry is serving as a member of the Steering Committee, along with University Librarian MacKenzie Smith, thereby ensuring that the Library Committee will be involved throughout the process and kept abreast of the Steering Committee's progress.

De-Duplication of Collections at the Regional Library Facilities

The UC's two Regional Library Facilities (RLFs) face significant space constraints. The Library Committee discussed a proposal submitted by University Librarians systemwide to de-duplicate holdings of print serials at the RLFs in an effort to mitigate capacity concerns. These plans

include expanding the Northern RLF in Richmond, and will take at least five years to complete. Without immediate action in the meantime, the RLFs will reach capacity within two years. The items identified for de-duplication include those from the WEST "Gold" collection; that is, low-use print journals that have at least one copy located within the RLF system and at least ten additional copies located at a national consortium of university libraries. Subsequent to de-duplication, delivery time for recalled items would be minimal, typically occurring within 24 hours. Given the significant current space constraints of the RLFs, the Library Committee endorsed the de-duplication project.

Possible Use of Library Space by Other Departments

The University Librarian, MacKenzie Smith, notified the Library Committee of a potential request from a department on the Davis campus to convert library space into offices for faculty and staff. As hiring continues to increase and as space becomes more limited, such requests will also increase in frequency. While no Committee action is required at this time, the issue of space allocation and the use of Library Facilities for non-Library purposes should be monitored.

Respectfully submitted,

Dennis Ventry, *Chair, Law School Representative and UCOLASC Representative*

Judy Jernstedt, *Member and CA&ES Representative*

Joseph Chen, *Graduate School of Management Representative*

Mary Christopher, *School of Veterinary Medicine Representative*

Kevin Gee, *School of Education Representative*

M. Saiful Islam, *College of Engineering Representative*

JaRue Manning, *College of Biological Science Representative*

Michael Toney, *College of Letters & Science Representative*

Norma Klein, *Academic Federation Representative*

Renee Bryzik, *Graduate Student Association Representative*

Krishan Mithal, *Associated Students of UC Davis Representative*

MacKenzie Smith, *University Librarian, Ex-Officio*

Sierra Feldmann, *Academic Senate Analyst*