

## Annual Report: Academic Year 2011-12 Davis Division: Academic Senate

### Committee on Public Service

Total Meetings: 1	Meeting frequency: as needed; UCDE proposals reviewed electronically	Average hours of committee work each week: 1
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Total UCDE Proposals Reviewed: 3 (See below.)	Total reviewed items deferred from the previous year: None	Total items deferred to the coming academic year: None.
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Listing of bylaw changes proposed: 2.
Davis Division Bylaw 88.A.
Davis Division Bylaw 88.B.3-5.

Listing of committee policies established or revised: None.

Issues considered by the committee:
The elimination from the list of committee members the title of a position that no longer exists.
The lack of specific language in the Davis Division Bylaws that charges the committee with the approval of certificate programs offered through University Extension.
The Committee on Elections, Rules and Jurisdiction's wish to submit a proposal to amend the Davis Division Bylaws to specify the authority with the approval of certificate programs offered through University Extension.
The determination of which committee has authority over programs offered solely through University Extension.
Should the committee have review authority over programs offered by University Extension in conjunction with Academic Senate programs.
Should the committee have jurisdiction over the programs that do not offer Graduate Academic Certificates and are not offered solely through University Extension.
Conflict of interest of an ex-officio committee member lending their expertise to draft a committee response to an issue that concerns the operation of a campus unit which the ex-officio member administrates and the committee consensus to accept the ex-officio member's volunteered service to help the committee in this regard.
Davis Division Bylaw 28.H. Should administrators who are ex-officio members of Academic Senate committees be given explicit authority to delegate their membership to a person who reports to them.
The voting rights of a person who has been delegated membership to an Academic Senate committee by an ex-officio member of an Academic Senate committee.
Recourse to an on-line ballot because the requisite quorum for a legal meeting could not be reached.
Chair acceptance of appointment to an administrative position.

Recommended procedural or policy changes for the coming year: None.

### **Committee's narrative:**

The overarching committee charge is "to review and advise on non-personnel matters relating to the involvement of faculty in public service activities." The three principle tasks of the charge are to "Select up to four members of the faculty to receive the Distinguished Scholarly Public Service Award (DSPSA) . . . review new offerings and the approval process for courses carrying University Extension credit . . . [and] establish policies and criteria for admission to University Extension courses."

The committee's charge, Davis Division Bylaw 88, can be found via the following link:  
[http://academicssenate.ucdavis.edu/cerj/manual/dd\\_bylaws.cfm?CFID=24354&CFTOKEN=67079693#88-](http://academicssenate.ucdavis.edu/cerj/manual/dd_bylaws.cfm?CFID=24354&CFTOKEN=67079693#88-)

Only one committee meeting needed to be scheduled for the academic year. At this meeting, Chair Marc Schenker welcomed those attending, initiated introductions, explained the committee's charge, facilitated the selection of up to four recipients for the 2012 Distinguished Scholarly Public Service Award, and focused the committee's attention on two amendments to the committee's charge. The established procedures for the committee's review of UCD Extension proposals, including the committee's recommendation letter, were presented and accepted by consensus.

The 2011-12 Call for DSPSA Nominations was distributed on October 17, 2011, via the Academic Senate list serve.

The discussion of the nominations for the Distinguished Scholarly Public Service Award that had been received by the November 10, 2011, deadline began with a conversation on the criteria to be used in selecting award recipients. The conversation included a summary of what previous committees had considered and deliberated. (The committee's 2009-10 annual report is referenced for this information.) The discussion of the nominations concluded with the selection of four recipients for the 2012 DSPSA: Elizabeth Applegate (Department of Nutrition), Mark Mannis (Ophthalmology and Vision Science), John Largier (Bodega Marine Laboratory), and Robert Washino (Department of Entomology). A recommendation of each selected recipient was submitted to the Representative Assembly for approval.

On February 28, 2012, the Representative Assembly approved the committee's recommended recipients.

On May 2, 2012, at the Academic Senate and Academic Federation Awards Reception, each of the recipients was presented an honorarium and a certificate mounted on a plaque. Each recipient was also publically recognized in a brochure that was distributed at the reception. Each will be added to the DSPSA list of recipients maintained on the Academic Senate, Davis Division website.

The committee conducted electronic reviews of three new UCD Extension proposals.

The committee voted by electronic ballot to amend its charge, Davis Division bylaw 88, in two respects. One respect was to eliminate the ex-officio committee membership of the Director of the Public Service Research Program, as this director's position no longer existed. The other respect concerned the incorporation of specific language that would give the committee explicit authority for the approval and review of post-baccalaureate certificate programs offered solely through a University Extension program.

Mid-year, Chair Schenker accepted the position of Associate Vice Provost for Outreach and Engagement, By this time, the selection of the 2012 DSPSA recipients had been completed. Subsequently, no new committee business arose that required the formal installation of a replacement chair.

Respectfully submitted,

Marc Schenker, Chair  
Trish Berger  
Robin Erbacher  
Philip Martin  
Michael O'Mahony  
Ravi Dasu, Academic Federation Representative  
Simon George, Academic Federation Representative

Bernd Hamann, ex-officio  
William Lacy, ex-officio  
Dennis Pendleton, ex-officio  
Julie Tran, GSA Representative  
Bryan Rodman, Committee Resource Analyst