Members: Ed Caswell-Chen, Josephine Andrews, Colleen Bronner, Daniel Cebra, Ed Dickinson, Annaliese Franz, Alessa Johns, Lynn Kimsey, Gregory Miller, Jeanette Natzle, Gabrielle Nevitt, Robert Newcomb, Jon Rossini (A&E Rep), Joan Stayboldt Frank (AF Rep), Larissa Larsen (AF Rep), Sierra Lewandowski (ASUCD Rep), Shahab Maghadam (ASUCD Rep), Mariah Watson (ASUCD Rep), Brian Riley (GSA Rep), Elias Lopez (Ex officio), Carolyn Thomas (Ex officio)
(Absent members noted in Red)

9:00-9:15
I. Announcements and Information Items
   A. Chair Report
      1. Four Year Degree Completion Initiative** - The UGC chair briefly reviewed points from the initiative

9:15-9:35
II. Committee Reports – Priorities for the Year
   • General Education (GE) – Daniel Cebra reported that literacies chosen for last year did not adequately match to programs that were reviewed, so some of last year’s literacies will again be assessed this year using last year’s collected data. Writing and visual literacies were efficiently reviewed last year so this year 6 of the 8 literacies will be assessed. The priority for Cluster 3 programs is to improve efficiency of assessment and evaluate if student achieved efficiency in learning objectives. UGC members suggested GEC work with the Assessment Coordinator to help determine the most effective means for assessment. GEC would like to know:
   - Do programs know what the GE objectives are?
   - Are they clear on the syllabus?
   - Do programs have a way to assess?
   - Did student achieve success?
   Discussion also included:
   1. the idea of an institutional pretest (entrance/placement exams) and posttest (exit exam)
   2. matching the ICMS course description to the syllabus
   3. Collection of prompts for assignments

   The GEC will hold its first meeting November 2.
   • Preparatory Education (Prep Ed) – Robert Newcomb was absent, but Debbie reported on his behalf that PEC held their first meeting of the year this week and agreed on a proposal to allow for ongoing monitoring of the Math placement exam, and that proposal will be taken to the AS Chair. The PEC is also brainstorming sources of relevant data on performance of international students at UCD to attempt to correlate with TOEFL scores. PEC will ask UGE for more complete access to data. Suggestions from UGC are welcome.
   • Special Academic Programs (SAP) – Alessa Johns reported that SAP is reviewing First Year Seminars and University Honors Program this year. UHP has been recently revised so there is not much information to review, but the committee will invite Director Dave Furlow to a future meeting to obtain more information, and the program will be reviewed again in a couple of years. FYS information was received, but the
committee would like to review specific programs further. Each member will choose two seminars and look at syllabi and evaluations for each of their two choices.

- **Undergraduate Instruction & Program Review (UIPR)** – Ed Dickinson reported that final confirmations are happening and the committee will meet next week to assign reviews and inform the committee of work ahead.
- **University Committee on Educational Policy (UCEP)** - Ed Caswell-Chen reported that UCEP has not met again since the last UGC meeting.

9:35-10:15

### III. Time Sensitive Items

A. **Revised Draft Policy for Establishment, Disestablishment & revision of Academic Degree Programs (PPM 200-25)** - Most of the discussion was focused on the “Revision of Programs” portion of the document. Suggested revisions were made.

   **Action:** Chair Caswell-Chen will use the UGC discussion and comments to revise and post to the whiteboard for review and comments with a probable electronic ballot for approval to follow.

B. **Athletic Reports – June 2015**

   **UGC and A&E review and send brief report to Executive Council (A&E comments are posted as a sub item on the whiteboard.)**

   **UGC agrees with input from A&E.**

   **Action:** Chair Caswell-Chen will draft the official response letter, Debbie will forward to chair of A&E, and once A&E approval is received, the letter will be forwarded to AS Chair.

C. **RFCs**

   - **PPM 320-21 Student Records – Proposed Amendment** - UGC sees no issues with this RFC

   **Action:** Chair Caswell-Chen will use the discussion and comments from UGC members to draft the official UGC response

   - **Senate Regulation Amendments 417 and 621** - UGC sees no issues with this RFC

   **Action:** Chair Caswell-Chen will use the discussion and comments from UGC members to draft the official UGC response

   - **Student Life and Co-Curricular Experiences Implementation Plan** will be on the November 13 agenda

10:15-11:00

### IV. New Business

A. **UGC Support for Increased Collaboration of EEH & SASC**

   **No discussion on this item**

B. **Revisit Academic Integrity** – Letter of suggestions from AS Chair Knoesen to Chancellor and Provost sent 3/26/15 with response from VP & Dean of UGE rec’d 4/10/15.

   **Action:** UGC members Alessa Johns and Gabrielle Nevitt agreed to ask the SJA Director for a status update, and will collaborate with the Director to begin drafting a revised student honor code.

V. **Executive Session** (members only, no ex-officio attends)

   **No executive session necessary for this meeting.**

VI. **Consent Items:**

   A. Approval of October 9 Meeting Agenda

Next Meeting: November 13, 9:00 in Mrak 410 (November 6 meeting cancelled)

* Summary posted on UGC’s Meeting Tab in ASIS

** Information posted on UGC’s whiteboard at https://asis.ucdavis.edu