I. New Business

- **Academic Integrity Workgroup Update from First Meeting** - The first meeting was held and the summary from that meeting is now posted on the whiteboard. A second meeting is scheduled for Wednesday, May 11.

- **Student Health and Counseling Services** – Guest Roy Grabow, Ph.D. and supervising psychologist and coordinator for behavioral health at Student Health and Counseling Services, gave an update on current status of services and changes that are being made to improve psychological services on campus. Both SHCS and Student Judicial Affairs (now Student Support & Judicial Affairs or SSJA) have personnel that deal with distressed or distressing students. Jennifer Chow from SSJA works closely with Roy and is another resource. Roy agrees that faculty access to advice in crisis situations is sometimes challenging and recent additional funding has allowed additional personnel to be added. Next year other changes will include a new training with collaboration with the School of Med. The lag time for responses to messages regarding non-crisis situations has improved, and is now often same day service.

Discussion points regarding areas of concern:

1. In a situation needing immediate assistance, there is no quick and easy way to find who to call, or to quickly have a phone call answered.
2. Calling numbers on SHCS website often get voicemails or recorded messages
3. The Red Folder is not well known throughout campus
4. Faculty and staff don’t know where to send/take students that in distress
5. Lack of training for faculty and staff and training that is available is too cumbersome or not well-advertised

Suggestions from UGC:

1. Readily available, brief (30 minute) online training available to all faculty and staff
2. Faculty training via faculty or department meetings – presentations from SHCS to distribute information
3. One page reference numbers including police, fire, distressed student, distressing student (threatening or disruptive)
4. Central repository of information that is clearly defined on main UCD website
5. It would be desirable if there were a single emergency phone number (similar to 911) for all campus psychology emergencies that was staffed by an operator that could and direct callers according to needs.
6. Information should be disseminated to new faculty

II. Executive Session (members only, no ex-officio attends)

A. Undergraduate Instruction & Program Review Reports

- Chemistry – Final approval of UGC recommendation letter** - Revisions were made, and the letter was approved.

* Summary posted on UGC’s Meeting Tab in ASIS
** Information posted on UGC’s whiteboard at https://asis.ucdavis.edu
- Computer Science - Final approval of UGC recommendation letter** approved
- Mathematics - Final approval of UGC recommendation letter** approved
- Atmospheric Science – UPR host Steve Lewis presented the report and the UGC recommendation letter was approved.

B. RFC
- GSM Proposal for Establishment of Business Management Major** draft response was discussed with additional points made by the committee.
  Action: Chair Caswell-Chen will revise the response and post a revised draft response for committee review.

III. Closing the Loop on Program Reviews - update
A. Cluster 1 Closing the Loop Responses** (only rec’d from programs)
B. Cluster 7 Closing the Loop Responses** from Provost & Program & Dean of WFC
   Responses are posted on the whiteboard as they are received. Final step of the program review process is for UGC to draft a final record of whether concerns and recommendations were addressed. This final report will remain with the program review file for reference for the next review of each program.

IV. Consent Items: Items on the consent calendar will not be discussed and will be considered approved unless a member requests that one of the items be removed from the consent calendar. Removing an item from the consent calendar requires a majority vote by the committee.
   A. Approval of April 22 Meeting Summary*

Next Meeting: May 20, 9:00 in Mrak 410

* Summary posted on UGC’s Meeting Tab in ASIS
** Information posted on UGC’s whiteboard at https://asis.ucdavis.edu