Committee on Elections, Rules and Jurisdiction
Agenda for October 30, 2015 Meeting

1. Pending Legislation

1. **PRIORITY ITEM:** Davis Division Regulation A540(G) NG Grade Policy. It has recently come to the Registrar’s attention that the programmed system rules used for processing end of term grades may not be in alignment with the Senate regulations. The Registrar’s office would like to make any necessary corrections but would like guidance from the Academic Senate as to how the system should work both now and for the future. *(posted on ASIS whiteboard)* UPDATE: The proposed revision was on the June 2, 2015 Representative Assembly agenda but a member of the Representative Assembly had a question about the proposed revision so it was sent back to CERJ for review. (Kimberly)

2. **PRIORITY ITEM:** Proposed Revision to Davis Division Bylaw 80 (Graduate Council). Graduate Council requested consultation with CERJ about revising the divisional bylaws for Graduate Council to address the recent change in administrative structure regarding graduate education. *(posted on ASIS whiteboard)* UPDATE: The proposed revision is back with Graduate Council. (Kimberly)

2. Old Business

1. **Posthumous Recognition of Graduate Students.** During review of a proposed amendment to UC Davis PPM 280-10 (response enclosed), Graduate Council noted the absence of Davis Divisional Regulations concerning posthumous recognition of graduate students. CERJ has been asked to work with Graduate Council to propose regulation language. *(posted on ASIS whiteboard)* (John)

2. **Davis Division Regulation 556 (Program Review).** The regulation needs to be updated to reflect the updated process for undergraduate program reviews. *(posted on ASIS whiteboard)* (John)

3. **Bylaw and Regulation Impact - University Honors Program.** Last year, the Academic Senate supported a proposal to reconfigure the Davis Honors Challenge and Integrated Studies into the University Honors Program. There are two bylaws and regulations that discuss the Davis Honors Challenge. The Division has suggested revisions but rely upon CERJ to determine the best course forward. *(posted on ASIS whiteboard)* (Kimberly)

4. **Writing 39A and Entry Level Writing Requirement.** A proposal has been received from the Committee on Preparatory Education regarding proposed bylaw and regulation revisions due to the Writing 39A course being acceptable to meet the Entry Level Writing Requirement. The proposed revisions will allow UC Davis to be consistent with other UC campuses. *(posted on ASIS whiteboard)* (John/Kimberly)

5. **PRIORITY ITEM:** Impacted Majors. An inquiry regarding declaring majors impacted was sent to Davis Division Chair Knoesen and CERJ from CA&ES. The College has specific questions regarding implementing policies and declaring a major impacted. *(posted on ASIS whiteboard)* (John)
6. **PRIORITY ITEM: Request for Interpretation of Jurisdiction.** A request for advice was received from Senate Chair Knoesen regarding student advising and whether the department or the Dean’s office has jurisdiction. *(posted on ASIS whiteboard) (John)*

7. **Proposal to Rescind Davis Division Bylaw 81.** A recommendation to rescind Davis Division Bylaw 81 (Graduate Student Privilege Advisers) was received from the Office of Graduate Studies. Since the bylaw was enacted, a number of resources have been made available to graduate students so the Graduate Student Privilege Advisers are no longer needed. In addition, Committee on Committees has not appointed faculty to this group for many years. *(posted on ASIS whiteboard) (John)*

8. **PRIORITY ITEM: Instructional Space Advisory Subcommittee (Davis Division Bylaw 84(C).** A request was received from Senate Chair Knoesen requesting that CERJ review a memo from the Instructional Space Advisory Subcommittee and the Committee on Planning and Budget regarding the composition of the subcommittee. *(posted on ASIS whiteboard) (Matt)*

9. **Advising Question regarding Residency.** Senate Chair Knoesen has requested a review of the definition of residency as it appears that some colleges may not be applying the definition consistently. *(posted on ASIS whiteboard) (Hans)*

10. **Davis Division Regulation A540(F).** An inquiry was received by the division regarding repetition of courses for undergraduate and graduate students. *(posted on ASIS whiteboard) (John)*

11. **PRIORITY ITEM: Davis Division Regulation 537 (Undergraduate Course Outline Requirement).** A request was received from ASUCD regarding adding mental health and wellness to the course syllabi requirement. *(posted on ASIS whiteboard) (John)*

12. **PRIORITY ITEM: Davis Division Bylaw 72 (Emeriti Committee).** The Emeriti Committee has requested revisions to their bylaw. The revision would remove the responsibility for maintenance of emeriti records. *(posted on ASIS whiteboard) (John)*

13. **PRIORITY ITEM: Davis Division Regulations 500-513 (Requirements for Higher Degrees).** A request was received from Graduate Council to revise Davis Division Regulations 500-513 regarding requirements for higher degrees. *(posted on ASIS whiteboard) (Hans)*

14. **Davis Division Bylaw 121 (Undergraduate Council).** A request has been received from Undergraduate Council to revise the membership composition portion of their bylaw. *(posted on ASIS whiteboard)*

15. **Academic Senate Membership.** Senate Chair Knoesen has requested a bylaw that would codify the Academic Senate Office’s responsibility for maintaining Academic Senate membership. *(posted on ASIS whiteboard) (Kimberly)*

3. **New Business**

1. **Regulations and policies concerning exams in on-line and hybrid courses at UC Davis.** CERJ has been asked by the Committee on Courses of Instruction to clarify the policies/regulations regarding exams for online and hybrid courses. *(posted on ASIS whiteboard)*
2. **Time in Residence for Certificates.** CERJ has been asked to review Academic Senate Systemwide Regulation 735 which requires 3 quarters of full-time study to earn an academic certificate. An inquiry was received by a faculty member saying that the Regulation makes little sense since it’s the same as for a Master’s Degree.