

**Annual Report: Academic Year 2009-10
Davis Division: Academic Senate**

Library Committee

Total Meetings: 6	Meeting frequency: As needed	Average hours of committee work each week: 6
Total number of issues presented for review: 13	Total number of issues for review that were deferred from the previous year: 4	Total number of issues deferred to the coming academic year: 9

Listing of bylaw changes proposed: (all carried over from previous year)
Reorganization of the Library Committee (carried over to 2010-11)
Re-composition of committee membership (appointed membership and ex-officio membership) so that more faculty can be added to the membership
Restructuring the Library Committee so that more campus departments are involved
Revision of Davis Division Bylaw 83 to reflect foregoing proposed reorganization changes

Listing of committee policies established or revised: None

Issues considered by the committee:
Revisited issues:
General Library's budget and how it should be used to best advantage (carried over)
General Library's status and how to improve it to regain its former standing (carried over)
Campus budget crisis and the constraints that are effecting the General Library (carried over)
Library Committee reorganization (carried over)
Library Committee advocacy on behalf of the General Library
Open Access versus restricted access of research information (carried over)
Electronic databases
New issues:
Committee membership appointment procedure
Committee operation procedures
UC Davis Vision Document Draft
Joint Academic Senate/Administration Task Force (carried over)
Sparing the Library further budget cuts (carried over)
The voting privilege
Ex officio representative status

Recruitment/qualities of new University Librarian (carried over)
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Recommended procedural or policy changes for the coming year: None.
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Committee's narrative:

Throughout the 2009-10 academic year, the Library Committee continued its focused on the status of UC Davis' General Library and a reorganization of the Library Committee. The purpose of the reorganization was to increase faculty participation in GL matters and to provide greater faculty oversight of the GL in order to better advise the Library Administration and the Campus administration regarding library matters of concern. The committee desired to provide the Library Administration with advice on how best to manage the location, maintenance, purchase and availability of library materials—collections and subscriptions, both printed and electronic. The committee desired to advise the Campus Administration on how best to support and fund the Library during the budget crisis that the campus was dealing with. The committee's goal was to improve the Library's status and national ranking and to reverse its decline.

Reports Heard by the Committee

The committee heard reports from external committees (i.e. University Committee on Library and Scholarly Communication (UCOLASC)) and the library committees of the UC Davis colleges and professional schools. The committee reviewed and discussed the Library's budget, materials purchasing commitments and procedures and restructuring plans.

Committee Responses

The committee responded to a Graduate Council request for the committee to review the resource and library needs for a new graduate group and M.A. and Ph.D. degree in the study of religion; to the Chancellor's request for review of her UC Davis Vision Document Draft; to the Systemwide Academic Senate Chair's request for review of the 2nd Round Recommendations of the Committee on the Future (COTF), and to a Graduate Council request for the committee review of the Graduate School of Management's Professional Accountancy Proposal.

Power Point Presentation RE: UC Davis General Library

The Acting Co-University Librarians presented to the committee the Power Point report that they presented to the Council of Deans and Vice Chancellors. The presentation touched upon Library buildings, spaces and services, background information, expenditures—overall and as related to specific subgroups of the campus communities--vacant positions, budget issues and concerns, budget reductions, funding sources, holdings, collections, operations, transitional planning and challenges.

Items Read by the Committee

The committee read the Library's presentation to the Council of Deans and Vice Chancellors (CODVC) dated Dec. 8, 2009, the Academic Authors Objections to Amended Settlement Agreement with Google Books and the Google Books Settlement article entitled "Hurtling Toward the Finish Line," and a letter from Library employees addressed to the Chancellor.

Actions Taken by the Committee

Motion to request that the Executive Council establish a faculty Task Force to study and report to the Davis Division of the Academic Senate on the academic and financial aspects of proposals for the relocation of campus library holdings.

Motion that the committee does not believe there to be a moratorium on routine transfer of materials to the NRLF.

Drafted a letter to the Chancellor that urged the immediate formation of a Library Task Force to enable the Library to proceed with its budgeting.

Issues Addressed

The committee membership appointment procedure and the committee chair's discretionary powers regarding invitations to faculty to attend committee meetings were addressed.

Academic Senate, Davis Division, Chair Robert Powell was invited to attend a committee meeting and did so to inform the committee on permanentizing one time budget cuts, cutting central administration, FTE rollbacks and the status of the Library Task Force.

College of Biological Sciences Dean Ken Burtis and Professor Emeritus Randolph Siverson were invited to attend a committee meeting to discuss the Library's future, as they were the co-chairs of the Library Task Force. The charge, the membership, the points of consideration (i.e. Library acquisitions, staffing, current status, faculty perspectives and visions of the future of the Library) and the goals of the task force were the points of inquiry and the topics of discussion.

Summary

The two major issues that carried over from the 2008-09 academic year were the poor state of the General Library budget and the restructuring of the LC. (These concerns stemmed from the Library Task Force Report that was produced during the 2007-08 academic year. The report presented the case that the LC should, in some capacity, watch over the General Library's budget and should coordinate faculty effort and garner help from campus units and departments.) To this end, the LC produced the Library Committee Reorganization Proposal. (See Appendix A to this report.)

The structure of the GL and the channels that faculty use to interact with the GL continued to be discussed. As was the case during 2008-09, the aim of restructuring the LC was to provide better faculty oversight of the GL, especially its budget. Digitized materials, electronic journals and online databases also continued to be discussed. And, again, the aim of these discussions was to determine the best use of available budgetary funds in the provision of needed research materials.

The need to restrict print acquisitions, per UC Davis' electronic database negotiating agent California Digital Library, was briefly discussed.

The Library Committee Reorganization Proposal, vetted through the Committee on Elections, Rules and Jurisdiction and submitted as an agenda item for the May 21, 2009, Academic Senate Executive Council meeting so that it could be considered for inclusion on the agenda for the June 5, 2009, Representative Assembly meeting is still a work in progress.

The procedural steps suggested by Committee on Elections, Rules and Jurisdiction Chair G. J. Matthey (that the campus colleges and schools be written to and invited to participate in the reorganization of the LC) need to be revisited during the 2010-11 academic year. (On June 5, 2009, per instructions from the LC Chair, the Library Committee Reorganization Proposal was distributed to the Dean of each of campus colleges and schools, with a cover letter appropriately tailored to each addressee.)

The LC's focus on the current status of the GL and the reorganization of the LC did not allow time for a presentation by the California Digital Library. The hope is that there will be time and greater faculty interest in a CDL presentation during the 2009-10 academic year.

While still committee interests, continued research and discussion of Open Access versus Restricted Access to Research Information and a presentation by the CDL were overwhelmed by the aforementioned issues and matters of concern.

Respectfully submitted,

Andrew Waldron, Chair
Timothy Morton
Pamela Demory, Academic Federation Representative
Previn Witana (ASUCD Representative)
Melissa Hill (GSA Representative – Fall and Winter Quarters)
Greg Hirson (GSA Representative – Spring Quarter)
Kyaw Tau Paw U, ex-officio – Fall Quarter
Edwin Grosholz, ex-officio – Winter and Spring Quarters
Rachel Chen, ex-officio
Brian Kolner, ex-officio
Hung Ho, ex-officio

JaRue Manning, ex-officio

Leslie Kurtz, ex-officio

Winder McConnell, ex-officio

Helen Henry, Acting Co-University Librarian, ex-officio

Gail Yokote, Acting Co-University Librarian, ex-officio

Amy Kautzman, Assistant University Librarian – Humanities and Soc. Sci. Guest

Mary Page, Assistant University Librarian – Technical Services Guest

Bryan Rodman, Committee Resource Analyst

APPENDIX A

LIBRARY COMMITTEE REORGANIZATION PROPOSAL

DISTRIBUTED TO DEANS OF UC DAVIS COLLEGES AND SCHOOLS
JUNE 5, 2009

**PROPOSED REVISION OF DAVIS DIVISION BYLAWS
CHANGE IN MEMBERSHIP AND DUTIES OF LIBRARY COMMITTEE**

Davis Division Bylaw 83 defines the membership and duties of the Senate Library Committee. A recent Academic Senate task force report, “The Library in Crisis,” pointed out the need for change in the structure of the Senate Library Committee. The proposed revision would expand the representation of the Senate Library Committee, create five disciplinary library committees and define their duties and responsibilities to the Senate Library Committee and their constituent faculties and would redefine duties of the Senate Library Committee.

Rationale:

Recently the Academic Senate commissioned a task force to investigate University Library budgetary and operations issues. A key finding of that group was long-term anemic library funding. It was also suggested that improved faculty library overview would be key to ensuring the Library's ability to serve a diverse campus. We also note that the benefits of improved faculty overview will require the Library Administration to adopt a renewed sense of shared governance.

Subsequent to the task force report, more detailed investigations by the Senate Library Committee have found that the current system of college library committees and representatives yield a pastiche of results, ranging from efficient faculty input into library decisions to the complete absence of oversight into library budget and operations. In particular, key library users such as the humanities and agricultural sciences are currently extremely poorly represented. This proposal aims to integrate those existing faculty overview mechanisms that function well into a comprehensive system of five discipline-based committees that interact directly with librarians and Library Administration, and whose chairs comprise the bulk of the Senate Library Committee membership.

What faculty and students need in the Library resources would be best identified by discipline-oriented library committees. We propose replacing the current College-based system with five disciplinary library committees with leadership chosen by Colleges and Schools.

These five new committees shall be composed of the faculty representing the relevant departments. Membership in each of the disciplinary committees is open to any department or school that considers such membership appropriate. A department can have representation on as many disciplinary committees as it considers appropriate. Each committee as well as the Senate Library Committee shall have one undergraduate and one graduate student representative respectively chosen by the Associated Students of the University of California Davis and the Graduate Student Association.

The five disciplinary committees shall be:

SCIENCE/ENGINEERING

Membership: Faculty serving on this committee shall be nominated by the relevant departments of the College of Engineering and the College of Letters and Science—Mathematical and Physical Science division—and shall be approved by the Executive Committee of the respective College.

This committee will have a chair appointed in even years by the Executive Committee of the College of Letters and Science and in odd years by the Executive Committee of the College of Engineering. This committee will have a vice chair appointed in odd years by the Executive Committee of the College of Letters and Science and in even years by the Executive Committee of the College of Engineering. The Chair of the committee will be a member of the Senate Library Committee with full voting rights.

This committee represents disciplines whose faculty needs are, in the main, served by the Physical Sciences and Engineering Library.

BIOLOGICAL/AGRICULTURAL SCIENCES

Membership: Faculty serving on this committee shall be nominated by the relevant departments of the College of Biological Sciences and non-social science disciplines in College of Agricultural and Environmental Sciences and shall be approved by the Executive Committee of the appropriate College.

This committee will have a chair appointed in even years by the Executive Committee of the College of Biological Sciences and in odd years by the Executive Committee of the College of Agriculture and Environmental Sciences. This committee will have a vice-chair appointed in odd years by the Executive Committee of the College of Biological Sciences and in even years by the Executive Committee of the College of Agriculture and Environmental Sciences. The Chair of the committee will be a regular member of the Senate Library Committee with full voting rights.

Disciplines served by this committee rely for the most part on the Biology/Agriculture and Maps departments of Shields Library.

HUMANITIES

Membership: Faculty serving on this committee shall be nominated by the relevant departments of the College of Letters and Science—Humanities, Arts and Cultural Studies division—and shall be approved by its Executive Committee.

This committee will have a Chair appointed by the College of Letters and Sciences Executive Committee. It will pay particular attention to: publications, including databases, relevant to communication and literature, including literatures in foreign languages; and to materials important for the study of communication in formats that do not focus on the written word, especially art, architecture, music, and drama. The Chair of the committee will be a member of the Senate Library Committee with full voting rights.

SOCIAL SCIENCES

Membership: Faculty serving on this committee shall be nominated by the relevant departments of the College of Letters and Science—Social Sciences division, as well as social science disciplines in the College of Agricultural and Environmental Sciences, the Graduate School of Management and the School of Education. Membership will be approved by the Executive Committee of the relevant College or School.

This committee will have a Chair appointed by the College of Letters and Sciences Executive Committee. This committee will pay particular attention to: publications, including databases that are either or both numeric and verbal, relevant to the study of the individual and of society; government publications; and surveys. The Chair of the committee will be a member of the Senate Library Committee with full voting rights.

HEALTH SCIENCES

Membership: Faculty serving on this committee shall be nominated by the relevant departments of the School of Medicine and School of Veterinary Medicine, and shall be approved by their respective Executive Committee.

This committee will have a chair appointed in even years by the Executive Committee of the School of Medicine and in odd years by the Executive Committee of the School of Veterinary Medicine. This committee will have a vice chair appointed in odd years by the Executive Committee of the School of Medicine and in even years by the Executive Committee of the School of Veterinary Medicine. The Chair of the committee will be a regular member of the Senate Library Committee with full voting rights.

Since the School of Law has its own essentially independent library and library committee, we have not included it in the above list or this reorganization. Its representation on the Senate Library Committee will be maintained, however.

DISCIPLINARY COMMITTEE DUTIES AND RESPONSIBILITIES

It shall be the primary responsibility of the disciplinary committees to ensure that both the teaching and research needs of students and faculty are being met by the relevant library unit.

These disciplinary committees shall interact directly with librarians in their disciplines and provide direct faculty oversight of budgets and operations in each of the respective library units. Although these committees shall be presented annually with budgets for their disciplines, it may be necessary for a disciplinary committee to request budget and/or operational information from Library Administration in order to evaluate the status of critical print and electronic resource acquisitions. The chairs of the disciplinary committees should in general expect a timely response from the Library Administration to any reasonable and relevant request for library information impacting their discipline.

In addition, these committees shall be regularly informed by the responsible librarian as to the distribution of funds among: "automatically ordered books" (Approval plan ordered books); books ordered on discretion (Firm order plan books); journals (divided between electronic and non-electronic); and electronic and print databases.

As a means of accessing the dramatic decline in Library expenditures/allocations over the past twenty years, the committees shall be provided with the detailed expenditure of funds in the disciplines for each of the past five years, and then general budgets for every fifth year of the past six to twenty years. Likewise, they should be given information showing how funds were distributed in each of the past five years among "automatically ordered books;" books ordered on discretion; journals (divided between electronic and non-electronic); and other databases.

The results of disciplinary committee findings/deliberations shall be provided to the Senate Library Committee for further deliberation and action.

THE SENATE LIBRARY COMMITTEE: MEMBERSHIP

Suggested Legislation:

The membership of the Senate Library Committee will consist of: (I) A chairperson and two additional faculty members chosen from disparate disciplines by the Senate Committee on Committees. These three members will be jointly responsible for representing the Senate Library Committee on (A) Academic Senate Executive Council, (B) The Systemwide University Committee on Library and Scholarly Communication and (C) The Systemwide Library and Scholarly Information Advisory Committee. (II) The chairs of each of the new disciplinary committees. (III) The University Librarian. (IV) One graduate student representative and one undergraduate student representative. (V) One representative appointed by the Davis Academic Federation. (VI) A representative from the School of Law.

THE SENATE LIBRARY COMMITTEE: DUTIES

Enhanced direct faculty overview at the level of the five disciplinary committees shall allow the Senate Library Committee to perform four main functions: (i) ensuring the overall health of the University Library, in particular with regards to its budget, and its ability to service new campus programs whenever they are created; (ii) ensuring that as new technologies appear and the nature of scholarly communication evolves the Library, faculty and students are made aware of and allowed to shape that communication; (iii) evaluating from a campus-wide perspective the Library's budget and its operations and informing the Davis Division of the Academic Senate and the Chief Campus Officer of issues that affect the Library's provision of services to faculty and students; (iv) assisting the disciplinary committees.

A major proportion of the business of the Senate Library Committee shall be inspection of the budget, operation and of the ranking of the Library. This shall include a comparison of the ranking of our Library to that of other UC libraries. Inspection of the budget and of ranking shall include the relation of each to that in each of the past five years, and then to that of every fifth year of the past six to twenty years. To accomplish this, the committee shall be provided with the detailed budgetary materials presented to each disciplinary committee, including tables showing the proportion of the budget individually devoted to both electronic and print materials and other library expenditures for each of the five disciplinary groups for each of the past five years as well as historical data for the past twenty years. The committee will aim to maintain a comprehensive budgetary record for future years.

The Senate Library Committee shall review issues such as scholarly communication. Successful navigation of the opportunities and challenges faced by the Library as technology transforms scholarly communication depends on faculty overview and direct involvement. In particular, faculty need to be ready to respond to (and even innovate) system and nationwide developments in the ways scholars communicate.

Suggested Legislation:

It shall be the duty of this committee: To advise the Chief Campus Officer regarding the administration of the Library on the Davis campus, in accordance with the Standing Orders of the Regents; to inspect the current and proposed budgets of the Library and to compare them with those of the past; to ensure that the disciplinary committees receive current, projected and past budgetary information about acquisitions relevant to their disciplines; and to advise the University Librarian regarding removal and storage of library holdings, acquisition and selection of both print and electronic resources as well as the general operation of the Library; and to advise both the Library and the Academic Senate on scholarly communications; and to report to the Academic Senate and the Chief Campus Officer on issues affecting the Library's provision of services and to perform such other duties relative to the Library as may be committed to the Academic Senate by proper authority. The committee shall report at least once a year to the Representative Assembly. (Am. 6/10/93; effective 1/1/94.)