

**Annual Report: Academic Year 2008-09
Davis Division: Academic Senate**

Library Committee

Total Meetings: 5	Meeting frequency: As needed	Average hours of committee work each week: 4
Total number of issues presented for review: 9	Total number of issues for review that were deferred from the previous year: 1	Total number of issues deferred to the coming academic year: 4

Listing of bylaw changes proposed:
Reorganization of the Library Committee
Re-composition of committee membership (appointed membership and ex-officio membership) so that more faculty can be added to the membership
Restructuring the Library Committee so that more campus departments are involved

Listing of committee policies established or revised: None

Issues considered by the committee:
Library Task Force Report and accuracy of information presented (last year item)
General Library's budget and how it should be used to best advantage
General Library's status and how to improve it to regain its former standing
Campus budget crisis and the constraints that are engulfing the General Library
Library Committee reorganization
Library Committee advocacy letter to Provost, on behalf of the General Library
Open Access versus restricted access of research information
The non-voting status of the Librarian, who is an ex-officio committee member
Response Requests regarding various and diverse academic plans

Recommended procedural or policy changes for the coming year: None.

Committee's narrative:

Throughout the 2008-09 academic year, the Library Committee focused on the current status of UC Davis' General Library and a reorganization of the Library Committee. The purpose of the reorganization of the LC was to increase faculty participation in GL matters and to provide greater faculty oversight of the GL in order to help it deal with its budgetary constraints, to improve its status and national ranking and to reverse its decline.

The two major issues addressed by the LC were the poor state of the GL budget and the restructuring of the LC. These concerns stemmed from the Library Task Force Report that was produced the previous year (2007-08). The report presented the case that the LC should, in some capacity, watch over the General Library's budget and should coordinate faculty effort and garner help from campus units and departments. To this end, the LC produced the Library Committee Reorganization Proposal. (See Appendix A to this report.)

The Library Task Force Report was on the agenda of the September 23, 2008, Academic Senate Committee Chair's Meeting in order to receive Executive Council endorsement by the October 16, 2008, Representative Assembly Meeting.

Subsequent to the Academic Senate Committee Chair's Meeting, LC Chair Waldron contacted Dateline and the Cal Aggie regarding the publication of an article on the LTF Report.

The importance of stopping the decline of the General Library, discovering the best expenditures for the General Library to be making, stemming the General Library budget cuts being considered by the Campus Administration and renewing the status of the General Library, drove LC Chair Waldron to have several meetings, on behalf of the LC, with the Campus Librarians and the Chair of the Davis Division of the Academic Senate, Robert Powell.

Chair Waldron met with Campus Librarians Gail Yokote, AUL for Sciences, and Helen Henry, AUL for Administrative Services, as University Librarian Marilyn Sharrow was on medical leave and Gail and Helen agreed to share the responsibilities of Marilyn's position (per an email letter from UC Davis Chancellor Larry Vanderhoef dated January 8, 2009, on which Provost Enrique Lavernia was courtesy copied).

The structure of the GL and the channels that faculty use to interact with the GL were discussed with the aim of restructuring the LC to provide better faculty oversight of the GL, especially its budget. Also discussed were digitized materials, electronic journals and online databases. The aim of these discussions was to determine the best use of available budgetary funds in the provision of needed research materials.

On March 31, 2009, Lisa Spagnolo, on behalf of the Davis Division of the Librarians Association of the University of California (LAUC-D), wrote that the LTF "presents issues with which we [LAUC-D] are intimately familiar" and "We [LAUC-D] are encouraged by the report's recommendations to advocate for funding for the library, to restructure and revitalize communications between the Academic Senate Library Committee and the Library, and to continue to improve our abilities to assist faculty in their research." The letter goes on to say, "We [LAUC-D] support the changes proposed within the Academic Senate Library and Executive Committees, and encourage open channels between Senate

Committees and library representatives, as well as between academic departments and the subject librarians.”

On behalf of the GL, early in April, 2009, the LC drafted an advocacy letter addressed to Provost Lavernia. As this letter addressed funding issues and was intended to be sent to a campus administrative unit, the letter needed to be presented to the Academic Senate Executive Council for vetting. The letter was placed on the Executive Council’s April agenda.

On April 16, 2009, committee member Norma Landau presented the committee advocacy letter that was crafted by herself, Chair Waldron and committee member JaRue Manning and previously reviewed by the committee. Norma presented the letter in Chair Waldron’s stead because he was out of town. Upon discussion by the Executive Council, edits were suggested and a vote taken on adopting the edited letter. The edited letter was adopted.

Subsequent to the April meeting of the Executive Council, Norma incorporated the edits to the letter that were suggested by the Executive Council. On May 1, 2009, the Chair Waldron emailed the letter to Provost Lavernia.

The Library Committee Reorganization Proposal was vetted through the Committee on Elections, Rules and Jurisdiction. Then it was submitted as an agenda item for the May 21, 2009, Academic Senate Executive Council meeting so that it could be considered for inclusion on the agenda for the June 5, 2009, Representative Assembly meeting.

A copy of the Library Committee Reorganization Proposal was provided to G. J. Matthey, Chair of the Committee on Elections, Rules and Jurisdiction. The proposal was made an agenda item for the April 21, 2009, meeting of CERJ. The following comments are excerpted from an email from Chair Matthey to LC Chair Waldron, dated April 9, 2009:

Implementing the changes proposed will be tricky due to the cross-college nature of the Disciplinary Committees [described in the reorganization proposal]*. Legislation establishing these committees will need to be enacted before legislation that would make representatives of those committees members of the Senate Library Committee.

*The bracketed information was added for clarity.

On May 7, 2009, G. J. Matthey made a guest appearance during the LC meeting that was scheduled on this date. He advised the LC on the procedural steps that were necessary in order to move forward with the Library Committee Reorganization Proposal. He suggested that the campus colleges and schools be written to and invited to participate in the

reorganization of the LC. He informed the LC that it would not be possible to complete legislation of the proposal by the end of the 2008-09 academic year.

On May 26, 2009, the LC Chair was provided with the email addresses of the Deans and Executive Committee Chairs of the various campus colleges and schools. On June 5, 2009, per instructions from the LC Chair, the Library Committee Reorganization Proposal was distributed to the Dean of each of campus colleges and schools, with a cover letter appropriately tailored to each addressee. There have already been several positive responses. The LC is looking forward to incorporating the comments in a 2009-10 robust response to the crisis facing the GL.

The LC's focus on the current status of the GL and the reorganization of the LC did not allow time for a presentation by the California Digital Library. The hope is that there will be time and greater faculty interest in a CDL presentation during the 2009-10 academic year.

The LC responded to a proposal to create a new Ph.D. program in Communications, a proposal to create a Chicana/o Studies Department, a proposal to reconstitute the Department of Spanish and Classics, a proposal to establish a new Graduate Group in Energy, a proposal to raise the Asian American Studies Program to the status of a Department, and a proposal to establish a new Graduate Group in Nursing .

The LC reviewed and considered Academic Plans submitted by the Graduate School of Management, the College of Biological Sciences, the Division of Humanities Arts and Cultural Studies, the College of Agricultural and Environmental Sciences, the School of Veterinary Medicine, the Department of Mathematical and Physical Sciences, the School of Education, the Department of Social Sciences, the College of Engineering, and the Law School.

The LC continued its research and discussion of Open Access versus Restricted Access to Research Information.

In accordance with the agreement of her appointment, Antonella Bassi left the committee at the end of the 2008-09 Winter Quarter. During the Spring Quarter, Pamela Demory was appointed to the committee.

The last accomplishment of the LC for the 2008-09 academic year was helping to organize a town hall meeting of faculty on June 16, 2009. The purpose of the town hall meeting was to gather ideas from faculty given the GL's budget reduction targets.

Next year, the discussion of open access to research information will be continued, additional town hall meetings will be organized, the budget crisis will be revisited, follow up on the advocacy letter to the Provost will be made, the Library Committee Reorganization Proposal pursued and legislative changes to the committee bylaws undertaken.

On August 25, 2009, LC Chair Waldron received the following acknowledgment regarding the Library Committee Reorganization Proposal.

Davis Division Academic Senate Committee on Elections, Rules, and Jurisdiction has received the Library Committee Reorganization Proposal, however, CERJ will not discuss it formally as a committee until this Fall [2009]. The proposal will require several bylaw changes and CERJ will advise the Library Committee Chair on what steps to take next once they have had a chance to review the entire report and discuss it as a committee. Bylaw changes typically take a while because they must be reviewed and endorsed by CERJ and the Executive Council, and then voted on by the Representative Assembly.

*The bracketed information was added for clarity.

Respectfully submitted,

Andrew Waldron, Chair
Norma Landau
Antonella Bassi
JaRue Manning, ex-officio
Arturo Gandara, ex-officio
Rachel Chen, ex-officio
Warren Pickett, ex-officio
Brian Kolner, ex-officio
Kyaw Tau Paw U, ex-officio
Marilyn Sharrow, ex-officio
William Vernau, ex-officio
Pamela Demory, Academic Federation Representative

Helen Henry, Assistant University Librarian – Administrative Services Guest
Amy Kautzman, Assistant University Librarian – Humanities and Soc. Sci. Guest
Gail Yokote, Assistant University Librarian – Sciences Guest
Mary Page, Assistant University Librarian – Technical Services
Bryan Rodman, Committee Resource Analyst

APPENDIX A

LIBRARY COMMITTEE REORGANIZATION PROPOSAL

DISTRIBUTED TO DEANS OF UC DAVIS COLLEGES AND SCHOOLS
JUNE 5, 2009

**PROPOSED REVISION OF DAVIS DIVISION BYLAWS
CHANGE IN MEMBERSHIP AND DUTIES OF LIBRARY COMMITTEE**

Davis Division Bylaw 83 defines the membership and duties of the Senate Library Committee. A recent Academic Senate task force report, “The Library in Crisis,” pointed out the need for change in the structure of the Senate Library Committee. The proposed revision would expand the representation of the Senate Library Committee, create five disciplinary library committees and define their duties and responsibilities to the Senate Library Committee and their constituent faculties and would redefine duties of the Senate Library Committee.

Rationale:

Recently the Academic Senate commissioned a task force to investigate University Library budgetary and operations issues. A key finding of that group was long-term anemic library funding. It was also suggested that improved faculty library overview would be key to ensuring the Library's ability to serve a diverse campus. We also note that the benefits of improved faculty overview will require the Library Administration to adopt a renewed sense of shared governance.

Subsequent to the task force report, more detailed investigations by the Senate Library Committee have found that the current system of college library committees and representatives yield a pastiche of results, ranging from efficient faculty input into library decisions to the complete absence of oversight into library budget and operations. In particular, key library users such as the humanities and agricultural sciences are currently extremely poorly represented. This proposal aims to integrate those existing faculty overview mechanisms that function well into a comprehensive system of five discipline-based committees that interact directly with librarians and Library Administration, and whose chairs comprise the bulk of the Senate Library Committee membership.

What faculty and students need in the Library resources would be best identified by discipline-oriented library committees. We propose replacing the current College-based system with five disciplinary library committees with leadership chosen by Colleges and Schools.

These five new committees shall be composed of the faculty representing the relevant departments. Membership in each of the disciplinary committees is open to any department or school that considers such membership appropriate. A department can have representation on as many disciplinary committees as it considers appropriate. Each committee as well as the Senate Library Committee shall have one undergraduate and one graduate student representative respectively chosen by the Associated Students of the University of California Davis and the Graduate Student Association.

The five disciplinary committees shall be:

SCIENCE/ENGINEERING

Membership: Faculty serving on this committee shall be nominated by the relevant departments of the College of Engineering and the College of Letters and Science—Mathematical and Physical Science division—and shall be approved by the Executive Committee of the respective College.

This committee will have a chair appointed in even years by the Executive Committee of the College of Letters and Science and in odd years by the Executive Committee of the College of Engineering. This committee will have a vice chair appointed in odd years by the Executive Committee of the College of Letters and Science and in even years by the Executive Committee of the College of Engineering. The Chair of the committee will be a member of the Senate Library Committee with full voting rights.

This committee represents disciplines whose faculty needs are, in the main, served by the Physical Sciences and Engineering Library.

BIOLOGICAL/AGRICULTURAL SCIENCES

Membership: Faculty serving on this committee shall be nominated by the relevant departments of the College of Biological Sciences and non-social science disciplines in College of Agricultural and Environmental Sciences and shall be approved by the Executive Committee of the appropriate College.

This committee will have a chair appointed in even years by the Executive Committee of the College of Biological Sciences and in odd years by the Executive Committee of the College of Agriculture and Environmental Sciences. This committee will have a vice-chair appointed in odd years by the Executive Committee of the College of Biological Sciences and in even years by the Executive Committee of the College of Agriculture and Environmental Sciences. The Chair of the committee will be a regular member of the Senate Library Committee with full voting rights.

Disciplines served by this committee rely for the most part on the Biology/Agriculture and Maps departments of Shields Library.

HUMANITIES

Membership: Faculty serving on this committee shall be nominated by the relevant departments of the College of Letters and Science—Humanities, Arts and Cultural Studies division—and shall be approved by its Executive Committee.

This committee will have a Chair appointed by the College of Letters and Sciences Executive Committee. It will pay particular attention to: publications, including databases, relevant to communication and literature, including literatures in foreign languages; and to materials important for the study of communication in formats that do not focus on the written word, especially art, architecture, music, and drama. The Chair of the committee will be a member of the Senate Library Committee with full voting rights.

SOCIAL SCIENCES

Membership: Faculty serving on this committee shall be nominated by the relevant departments of the College of Letters and Science—Social Sciences division, as well as social science disciplines in the College of Agricultural and Environmental Sciences, the Graduate School of Management and the School of Education. Membership will be approved by the Executive Committee of the relevant College or School.

This committee will have a Chair appointed by the College of Letters and Sciences Executive Committee. This committee will pay particular attention to: publications, including databases that are either or both numeric and verbal, relevant to the study of the individual and of society; government publications; and surveys. The Chair of the committee will be a member of the Senate Library Committee with full voting rights.

HEALTH SCIENCES

Membership: Faculty serving on this committee shall be nominated by the relevant departments of the School of Medicine and School of Veterinary Medicine, and shall be approved by their respective Executive Committee.

This committee will have a chair appointed in even years by the Executive Committee of the School of Medicine and in odd years by the Executive Committee of the School of Veterinary Medicine. This committee will have a vice chair appointed in odd years by the Executive Committee of the School of Medicine and in even years by the Executive Committee of the School of Veterinary Medicine. The Chair of the committee will be a regular member of the Senate Library Committee with full voting rights.

Since the School of Law has its own essentially independent library and library committee, we have not included it in the above list or this reorganization. Its representation on the Senate Library Committee will be maintained, however.

DISCIPLINARY COMMITTEE DUTIES AND RESPONSIBILITIES

It shall be the primary responsibility of the disciplinary committees to ensure that both the teaching and research needs of students and faculty are being met by the relevant library unit.

These disciplinary committees shall interact directly with librarians in their disciplines and provide direct faculty oversight of budgets and operations in each of the respective library units. Although these committees shall be presented annually with budgets for their disciplines, it may be necessary for a disciplinary committee to request budget and/or operational information from Library Administration in order to evaluate the status of critical print and electronic resource acquisitions. The chairs of the disciplinary committees should in general expect a timely response from the Library Administration to any reasonable and relevant request for library information impacting their discipline.

In addition, these committees shall be regularly informed by the responsible librarian as to the distribution of funds among: "automatically ordered books" (Approval plan ordered books); books ordered on discretion (Firm order plan books); journals (divided between electronic and non-electronic); and electronic and print databases.

As a means of accessing the dramatic decline in Library expenditures/allocations over the past twenty years, the committees shall be provided with the detailed expenditure of funds in the disciplines for each of the past five years, and then general budgets for every fifth year of the past six to twenty years. Likewise, they should be given information showing how funds were distributed in each of the past five years among "automatically ordered books;" books ordered on discretion; journals (divided between electronic and non-electronic); and other databases.

The results of disciplinary committee findings/deliberations shall be provided to the Senate Library Committee for further deliberation and action.

THE SENATE LIBRARY COMMITTEE: MEMBERSHIP

Suggested Legislation:

The membership of the Senate Library Committee will consist of: (I) A chairperson and two additional faculty members chosen from disparate disciplines by the Senate Committee on Committees. These three members will be jointly responsible for representing the Senate Library Committee on (A) Academic Senate Executive Council, (B) The Systemwide University Committee on Library and Scholarly Communication and (C) The Systemwide Library and Scholarly Information Advisory Committee. (II) The chairs of each of the new disciplinary committees. (III) The University Librarian. (IV) One graduate student representative and one undergraduate student representative. (V) One representative appointed by the Davis Academic Federation. (VI) A representative from the School of Law.

THE SENATE LIBRARY COMMITTEE: DUTIES

Enhanced direct faculty overview at the level of the five disciplinary committees shall allow the Senate Library Committee to perform four main functions: (i) ensuring the overall health of the University Library, in particular with regards to its budget, and its ability to service new campus programs whenever they are created; (ii) ensuring that as new technologies appear and the nature of scholarly communication evolves the Library, faculty and students are made aware of and allowed to shape that communication; (iii) evaluating from a campus-wide perspective the Library's budget and its operations and informing the Davis Division of the Academic Senate and the Chief Campus Officer of issues that affect the Library's provision of services to faculty and students; (iv) assisting the disciplinary committees.

A major proportion of the business of the Senate Library Committee shall be inspection of the budget, operation and of the ranking of the Library. This shall include a comparison of the ranking of our Library to that of other UC libraries. Inspection of the budget and of ranking shall include the relation of each to that in each of the past five years, and then to that of every fifth year of the past six to twenty years. To accomplish this, the committee shall be provided with the detailed budgetary materials presented to each disciplinary committee, including tables showing the proportion of the budget individually devoted to both electronic and print materials and other library expenditures for each of the five disciplinary groups for each of the past five years as well as historical data for the past twenty years. The committee will aim to maintain a comprehensive budgetary record for future years.

The Senate Library Committee shall review issues such as scholarly communication. Successful navigation of the opportunities and challenges faced by the Library as technology transforms scholarly communication depends on faculty overview and direct involvement. In particular, faculty need to be ready to respond to (and even innovate) system and nationwide developments in the ways scholars communicate.

Suggested Legislation:

It shall be the duty of this committee: To advise the Chief Campus Officer regarding the administration of the Library on the Davis campus, in accordance with the Standing Orders of the Regents; to inspect the current and proposed budgets of the Library and to compare them with those of the past; to ensure that the disciplinary committees receive current, projected and past budgetary information about acquisitions relevant to their disciplines; and to advise the University Librarian regarding removal and storage of library holdings, acquisition and selection of both print and electronic resources as well as the general operation of the Library; and to advise both the Library and the Academic Senate on scholarly communications; and to report to the Academic Senate and the Chief Campus Officer on issues affecting the Library's provision of services and to perform such other duties relative to the Library as may be committed to the Academic Senate by proper authority. The committee shall report at least once a year to the Representative Assembly. (Am. 6/10/93; effective 1/1/94.)