

**CERJ Advice on Administrative Appointment of a Committee Member
September 10, 2007**

At the request of Gina Anderson, CERJ is providing the following formal advice on the impact of the appointment of a member of a Divisional committee to an administrative position. Davis Division Bylaw 28(C) states that No member of the Division holding an administrative title of Chancellor, Vice Chancellor, Provost, Vice Provost, Dean, Associate Dean or titles with equivalent levels of administrative responsibility may serve as a member of a divisional committee or as a representative of the Davis Division to any taskforce, committee, or agency (except in a non-voting, ex officio capacity.)

These restrictions do not apply to chairs of academic departments or programs. Therefore, a position as a voting member of a Divisional committee or as a Divisional representative to any taskforce, committee, or agency becomes vacant on the effective date of an appointment of the incumbent to an administrative position of Associate Dean or higher. The vacancy shall then be filled as specified in the Bylaws.