



UC Davis: School of Veterinary Medicine  
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October 27, 2004

Dan Simmons  
Chair, Davis Division of the Academic Senate

RE: School of Veterinary Medicine Report to the Academic Senate

The School of Veterinary Medicine had one Bylaw Change approved by the Faculty at the June 3, 2004 meeting. The change reflects an expansion of membership to the Curriculum Committee to ensure representation from all six academic departments as noted below:

Approved Wording:

Curriculum. This committee shall consist of **twelve** members, including **a faculty member from each department**, the Associate Dean for Academic Programs and the Associate Dean for Clinical Programs, who shall be *ex officio* members, and four veterinary students, one from each class, who shall be non-voting members. It shall be the duty of this committee to evaluate and make recommendations concerning pre-veterinary requirements and the professional veterinary curricula. It shall make a continuing evaluation of all courses and teaching programs offered by the School of Veterinary Medicine and recommend new courses and changes in existing courses, including their content, scheduling, and course leaders. It shall report to the Executive Committee before reporting to the Faculty. Faculty members shall be appointed for terms of two years, and student members shall be appointed annually.

Previous Wording:

Curriculum. This committee shall consist of eleven members, including the Associate Dean for Academic Programs and the Associate Dean for Clinical Programs, who shall be *ex officio* members, and including four veterinary students, one from each class, who shall be non-voting members. It shall be the duty of this committee to evaluate and make recommendations concerning pre-veterinary requirements and the professional veterinary curricula. It shall make a continuing evaluation of all courses and teaching programs offered by the School of Veterinary Medicine and recommend new courses and changes in existing courses, including their content, scheduling, and course leaders. It shall report to the Executive Committee before reporting to the Faculty. Faculty members shall be appointed for terms of two years, and student members shall be appointed annually.

Attached for your files is an updated version of the School's Bylaws.

A handwritten signature in black ink, appearing to read "Philip H. Kass", with a long horizontal flourish extending to the right.

Philip H. Kass  
Chair of the Faculty

xc: Gina Anderson, Academic Senate Office  
Attachment

# BY-LAWS

## FACULTY OF THE SCHOOL OF VETERINARY MEDICINE

### UNIVERSITY OF CALIFORNIA, DAVIS

June 3, 2004



## BY-LAWS

### PART I. FUNCTIONS

1. The Faculty of the School of Veterinary Medicine shall conduct the government of the School of Veterinary Medicine, subject, however, to the rules and coordinating powers of the Graduate Council respecting graduate study and the degree of Doctor of Veterinary Medicine. (Academic Senate By-Law 30)

### PART II. MEMBERSHIP

2. (A) The Faculty of the School of Veterinary Medicine shall consist of:
  - (1) The President of the University;
  - (2) The Vice-President--Agriculture and Natural Resources;
  - (3) The Chancellor at Davis;
  - (4) The Director for the Agricultural Experiment Station;
  - (5) The Dean of the School of Veterinary Medicine;
  - (6) The Dean of the College of Agricultural and Environmental Sciences at Davis;
  - (7) The Dean of the College of Letters and Science at Davis;
  - (8) The Dean of the School of Medicine at Davis;
  - (9) The Dean of the Graduate Division at Davis;
  - (10) All staff members of the School of Veterinary Medicine who are members of the Academic Senate;
  - (11) The chairperson, or his or her representative, of the departments at Davis offering courses required in the curriculum of the School of Veterinary Medicine;
  - (12) The University of California at Davis Chief Librarian or his or her representative;
  - (13) University of California at Davis Registrar.
- (B) Instructors of less than two years' service shall not be entitled to vote.

### PART III. OFFICERS

3. **Chairperson.** The Chairperson of the Executive Committee is the Chairperson of the Faculty, and shall be elected by the Faculty at large by mail ballot.
4. **Secretary.** The Secretary of the Faculty shall be appointed annually by the Executive Committee of the School.

### PART IV. MEETINGS

6. Stated meetings of the Faculty shall be held at least twice a year. The Faculty may meet at such other times as it may determine or at the call of the Chairperson or upon written request to the Secretary of eight voting members. In the absence of the Chairperson, the Executive Committee will appoint a member of that committee to preside at Faculty meetings.

### PART V. QUORUM

7. Twenty-five percent of the faculty members shall constitute a quorum for the formal faculty meetings.

## PART VI. COMMITTEES

### Title I. Appointment and Tenure

8. (A) Committees shall be appointed or elected each year, not later than July 1, for a term of one year from July 1, unless otherwise provided for.
- (B) Special committees shall exist no longer than five years unless established as standing committees by legislation.
- (C) Committee meetings may be convened and presided over only by the committee chair, a designee of the committee chair, or a designee of the chair of the faculty.
- (D) A quorum for committee meetings shall be fifty percent of the voting members. If the number of members is an odd number, a quorum shall be fifty percent of the voting members rounded up to the next whole number.

### Title II. Standing Committees: Their Powers and Duties

9. **Executive.** There shall be an Executive Committee consisting of the Dean of the Veterinary School ex officio and six members to be elected by the Faculty for a term of three years. Two members shall be retired each year and two new ones elected. In case of vacancy, a new member shall be appointed by the Executive Committee to serve the remainder of the academic year.

This committee shall consider all matters of general concern to the School and shall bring before the Faculty any recommendations which the committee may deem advisable.

The committee shall appoint all other standing committees of the Faculty as provided for in these By-Laws and such special committees as it deems necessary.

10. **Admissions.** This committee shall consist of five faculty members and one non-faculty veterinary professional who shall serve as a non-voting member. The non-faculty committee member must be an active member of the profession and have served at least 1-year on the Admissions Advisory Committee. Faculty members shall serve a 2-year term and the non-faculty member shall serve a 1-year term. In the event that a non-faculty member who meets the criteria cannot be identified in any given year, the committee will proceed without appointing a non-faculty member. It shall be the duty of this committee to examine the credentials of the applicants for admission to the School and to recommend for admission those best qualified.

11. **MPVM Admissions and Student Affairs.** The MPVM Admissions and Student Affairs Committee will be responsible for the evaluation of credentials for the applicants for admission to the Masters of Preventive Veterinary Medicine (MPVM) professional degree program of the School of Veterinary Medicine, and to recommend for admission those best qualified. The committee will be responsible for assessing student progress and making appropriate recommendations related to the academic promotion of students. The committee will also consider and make recommendations concerning student life issues, student discipline, and other student-related issues. The committee will consist of three (3) regular faculty members, and two (2) ex officio members, namely the Director of the MPVM Program, and the Associate Dean of Student Programs. The committee will be appointed by and will report to the SVM Executive Committee.
12. **Animal Welfare.** This committee shall consist of seven members, including a veterinary student, who shall be an ex officio, non-voting member and appointed by the Executive Committee, and the Campus veterinarian, who shall be an ex officio, non-voting member. The committee shall make recommendations concerning welfare and well-being of animals used in instruction and research, alternatives to the use of animals in instruction and research, and public relations regarding animal welfare and well-being.

The committee shall be confined to providing general policy recommendations and shall not have regulatory authority to approve or disapprove individual research projects or instructional exercises. After the first year of existence of the committee, voting committee members shall be appointed for terms of three years.
13. **Continuing Education and Extended Learning.** This committee shall consist of five members. It shall be the duty of this committee to consider and make recommendations concerning the participation of the School in continuing education and extended learning.
14. **Curriculum.** This committee shall consist of twelve members, including a faculty member from each department, the Associate Dean for Academic Programs and the Associate Dean for Clinical Programs, who shall be ex officio members, and including four veterinary students, one from each class, who shall be non-voting members. It shall be the duty of this committee to evaluate and make recommendations concerning pre-veterinary requirements and the professional veterinary curricula. It shall make a continuing evaluation of all courses and teaching programs offered by the School of Veterinary Medicine and recommend new courses and changes in existing courses, including their content, scheduling, and course leaders. It shall report to the Executive Committee before reporting to the Faculty. Faculty members shall be appointed for terms of two years, and student members shall be appointed annually.
15. **MPVM Curriculum.** The MPVM Curriculum Committee is responsible for oversight of the Master of Preventive Veterinary Medicine (MPVM) curriculum and its organization as well as the consideration of specific courses for current and future needs. The committee will consider the long-range needs of the program to serve the changing needs of its constituencies and of society, and will provide outcome assessments of its graduates for continuing program growth. The committee will be appointed by the School of Veterinary Medicine (SVM) Executive Committee and composed of five (5) regular members, and four (4) ex officio members, namely the director of the MPVM Program, the Associate Dean--Academic Programs, a member of the Curriculum Committee, and a SVM faculty member serving on the Executive Committee of the Graduate Group

in Epidemiology. The five regular members will consist of three SVM faculty members with significant teaching responsibility in the MPVM curriculum and two SVM "at large" members. The committee will report via the Curriculum Committee to the SVM Executive Committee.

16. **Graduate Clinical Education.** This committee shall consist of ten members including six members of the faculty and the Associate Dean for Clinical Programs, the VMTH Associate Director--Large Animal, the VMTH Associate Director--Small Animal, and the VMTH Associate Director-Laboratory Services as ex officio members. The six regular members will consist of at least three SVM faculty members with significant teaching responsibility in the graduate clinical programs. Members shall be appointed for terms of three years such that two members shall be retired each year and two new ones appointed. It shall be the duties of this committee to evaluate, make recommendations and approve the academic content of new and existing graduate clinical education programs and assure that these programs meet the Academic Guidelines for Graduate Clinical Education Programs.
17. **Health Sciences Library.** This shall be a joint committee consisting of three members from the School of Veterinary Medicine and three members from the School of Medicine. The Chairperson of the committee shall alternate annually between representatives of the two schools. The Health Sciences Librarian, or his or her representative, shall be an ex officio, non-voting member of the committee. The committee shall make recommendations concerning acquisitions, operating policy, personnel, and major and minor capital improvements of the Health Sciences Library.
18. **International Programs.** The International Programs Committee shall consist of twelve members: five faculty members; the Associate Dean for Research and Graduate Programs, and the Director of the Office of International Programs as ex officio members; and five veterinary students as non-voting members. The students shall consist of 3-DVM students from the first three classes in the veterinary school, 1-MPVM student, and 1-graduate academic student. Faculty members shall serve three-year staggered terms and students shall be appointed annually. The Committee shall provide advice on all aspects of the School's involvement in international programs and activities.
19. **Research.** This committee shall consist of five faculty members including the Associate Dean for Research as an ex officio member, and a graduate student who will serve as a non-voting member. Each year a graduate student will be appointed to a one-year term. Each faculty member will serve for a two-year term, except for the first year when two or three members will serve a one-year term. Two or three members shall be retired each year, and new members appointed, to maintain continuity. It will be the responsibility of this committee to foster faculty research productivity and excellence within the School and to make appropriate recommendations to the faculty and administration on all matters pertaining to research.
20. **Student Affairs.** This committee shall consist of ten members, including the Associate Dean for Student Programs, who shall be an ex-officio member and including four veterinary students, one from each class, who shall be non-voting members. It shall be the duty of this committee to consider and make recommendations concerning student-faculty relationships, including study lists and

petitions, academic honors, advising, academic promotion of students, student affairs and discipline, and scholarship and loan funds. It shall recommend to the Faculty candidates for graduation. Faculty members shall be appointed for terms of two years, and student members shall be appointed annually.

21. **Veterinary Medical Opportunity Program.** The committee shall consist of three faculty members and three non-voting student members. One of the three faculty members shall be concurrently a member of the Admission Committee. This committee shall examine the credentials of academically qualified applicants to the Veterinary Medical Opportunity Program. This committee is to consider specifically whether an applicant for admission is culturally, socially, economically, medically or educationally disadvantaged. Those disadvantaged applicants deemed most likely to succeed in the veterinary curriculum shall be recommended to the Admission Committee. Faculty members shall be appointed for terms of two years and student members shall be appointed annually.
22. **Membership and Elections.** This committee shall consist of three members. It shall determine and count membership as defined in Part II of these By-Laws. A report to the faculty consisting of a list of the voting membership shall be made at the first official faculty meeting of each fall quarter. A statement of the number constituting a quorum as defined under Part V shall be part of this report. This committee shall be responsible for the conduct of elections and voting on all other matters submitted to the membership for written ballot, including elections, resolutions, and By-Law revisions. Ballots shall be counted and recorded by the three members, or their duly appointed substitutes, jointly and together. The committee annual report shall include a summary report of all balloting or elections so conducted and not previously reported.
  - (A) **Ballot by mail.** When balloting by mail is requested, the balloting shall be conducted by the Chairperson of the Executive Committee with the assistance of the Committee on Membership and Elections and with the assistance also of other persons this committee deems necessary.

Voting by mail ballot will be at the request of the Chairperson of the Executive Committee or by written petition of ten members of the Faculty of the School of Veterinary Medicine.

(1) Elections

(a) Notice of elections

Not less than 30 days prior to any election, the Chairperson shall initiate such election by sending to each member of the Faculty of the School of Veterinary Medicine a notice that nominations for the position(s) in question will be received during the next ten days and specifying the date and time after which nominations will no longer be received. These nominations shall be in writing and shall contain a statement that the nominee will accept the nomination. The nominations shall be signed by five members of the Faculty of the School of Veterinary Medicine.

(2) Balloting

- (a) Not less than ten days after the time for receiving nominations has expired, the Chairperson shall send to the members of the Faculty a ballot containing, in alphabetical order, the names of those persons who have been nominated.
- (b) This ballot shall be accompanied by instructions concerning the proper method of returning the ballot and a statement that the ballot is to be returned to the Chairperson within ten days. Each voter receives a plain envelope in which to enclose his or her marked ballot, and a further envelope addressed to the Chairperson of the Executive Committee to be used for the return of the sealed ballot. On this envelope addressed to the Chairperson is a space for the voter's signature and ballots lacking this validating signature are void.
- (c) Any voter who spoils a ballot may, by tearing it across once and returning it to the Chairperson, obtain another ballot.
- (d) Counting of ballots, unless otherwise specified, shall be conducted as outlined in By-Law 16 of the Davis Division of Academic Senate.

(B) Matters Other Than Elections

- (1) The Chairperson will notify the members of the nature of the impending mail ballot and the ballot will be prepared. The ballot shall be mailed to the voters not less than 10 days nor more than 20 days after the members are notified of the impending ballot, and ballots shall be returned by the members within seven days. Balloting shall be conducted as described under (A) (2) (b), (c), and (d) of this By-Law.
- (2) When ballots are mailed to the voters, they shall be accompanied by at least a summary of the arguments pro and con. Arguments for or against the proposal may be submitted by any member or group of members, and, if submitted, shall be distributed with the ballots.

PART VII. ORDER OF BUSINESS

25. (A) The order of business shall be:

- (1) Minutes
- (2) Announcements by the President
- (3) Announcements by the Chairperson
- (4) Announcements by other executive officers
- (5) Special orders
- (6) Reports of special committees
- (7) Reports of standing committees
- (8) Petitions of students
- (9) Unfinished business
- (10) New business

- (B) The regular order of business may be suspended at any meeting by a two-thirds vote of the voting members present.

#### PART VIII. RULES OR ORDER

26. The rules contained in Robert's Rules of Order shall govern the faculty in all cases in which they are applicable.

#### PART IX. AMENDMENT OF BY-LAWS

28. The foregoing By-Laws may be added to, amended, or repealed at any regular or special meeting by the two-thirds vote of all the voting members present, provided that written notice of proposed changes shall have been sent to each member of the faculty at least five days previous to the meeting at which the changes are to be moved; but no change in the By-Laws shall be made that is inconsistent with legislation of the Academic Senate.

### REGULATIONS

#### 51. Admissions

(A) Admission to Regular Status

To be admitted to the School of Veterinary Medicine, students must have at least junior standing in one of the colleges of the University of California or an equivalent thereof satisfactory to the faculty of the School of Veterinary Medicine, including such special requirements in preparation for courses in the curriculum of the School of Veterinary Medicine as may be prescribed by the faculty of that School. The faculty of the School is authorized to limit the enrollment of students to a number consistent with the facilities available for instruction.

(B) Admission to Advanced Standing

Applicants for admission to advanced standing may be accepted under the following conditions:

- (1) They must furnish evidence that they are eligible for admission to the Fall Quarter of the School of Veterinary Medicine.
- (2) They must show that they have satisfactorily completed courses equivalent in kind and amount to those given in the School of Veterinary Medicine in the quarters preceding that to which admission is desired.
- (3) At the discretion of the Dean of the School, they may be required to pass examinations in any or all subjects for which they ask credit.

**60. Requirements for the Degree of Bachelor of Science.**

- (A) A degree of Bachelor of Science is granted, upon the recommendation of the faculty of the School of Veterinary Medicine, to students who do not hold a baccalaureate degree and who have met the following requirements:
- (1) The candidate shall have completed at least 180 units of college work, and shall have satisfied the general University requirements of Paragraphs 630, 634, 636 and 638.
  - (2) The candidate shall have completed, in the School of Veterinary Medicine, all courses prescribed in the first two years of the professional curriculum. Exceptions may be made to students in advanced standing.

**65. Honors.**

The faculty of the School of Veterinary Medicine, or a duly authorized committee thereof, shall recommend for Honors or Highest Honors such students as it may judge worthy of that distinction, in accordance with the minimum standards prescribed by the Committee on Undergraduate Scholarships, Honors, and Prizes of the Davis Division of the Academic Senate.

**70. Master of Preventive Veterinary Medicine.**

The degree of Master of Preventive Veterinary Medicine (MPVM) will be granted on the following conditions:

- (A) The candidate shall have completed the curriculum as prescribed by the faculty of the School;
- (B) The candidate shall have completed the required work, have fulfilled satisfactorily all special requirements, and have received throughout the program satisfactory grades as determined by the faculty of the School.

**72. Doctor of Veterinary Medicine.**

- (A) The candidate for the degree of Doctor of Veterinary Medicine must have completed the requirements for the Bachelor's degree in one of the colleges or schools of the University of California or at another college or university of approved standing.
- (B) The candidate must give satisfactory evidence of possession of a good moral character.
- (C) The candidate must have studied veterinary medicine for the equivalent of thirteen quarters including four quarters in the senior year. The last two years must have been spent in the University of California, School of Veterinary Medicine. He or she must have completed the required work, have fulfilled satisfactorily all special requirements, and have received throughout the entire veterinary course a satisfactory grade as determined by the faculty of the School.

80. **Probation, Delay of Promotion, Dismissal and Appeal (DVM).**

(A) Academic Probation

A candidate for the degree of Doctor of Veterinary Medicine may be placed on academic probation by the Student Affairs Committee for failure to perform adequately in courses in the veterinary curriculum or for performance that is inconsistent with being a veterinarian.

(1) Basis for Academic Probation

(a) Scholastic Difficulty

A student will be considered to be in scholastic difficulty and will be placed on academic probation when any one of the following criteria are met:

- (i) quarterly grade point average less than 2.0;
- (ii) grade of F in any course in the veterinary curriculum;
- (iii) grade of U in any course in the veterinary curriculum;
- (iv) two grades less than C- during any academic year in the veterinary curriculum.

(b) Competence Difficulty

A student will be considered to be in competency difficulty and will be placed on academic probation if determined, via the following procedures, to be unable to work effectively with patients, clients, or colleagues, or to take inadequate responsibility for patient care, or otherwise to be deficient in patient care or client relations, or in clinical or laboratory work.

- (i) The Associate Dean for Student Programs receives
  - (aa) from the Instructor(s) of Record written notice of the circumstances judged to represent a deficiency in the student's academic performance, and/or
  - (bb) from any source information that raises substantial questions about the academic performance of a student in classroom/laboratory work, patient care or client relations that is inconsistent with being a veterinarian; and
- (ii) The Associate Dean for Student Programs refers the matter to the Student Affairs Committee for review and appropriate action; and
- (iii) The Student Affairs Committee, after review, determines that the student

should be placed on academic probation and prescribes appropriate remediation to be achieved within a specified period of time. The Committee may, in the case of serious competency difficulty, recommend dismissal.

(2) Remediation of Academic Probation

(a) Remediation of scholastic difficulty

Remediation of scholastic difficulty will be accomplished only when all of the following four criteria are met:

- (i) all grades of F have been replaced by grades better than F;
  - (ii) all grades of U have been replaced by grades of S;
  - (iii) no more than one grade less than C- is earned during any academic year;
  - (iv) yearly and cumulative grade point average is greater than or equal to 2.0.
- (b) With approval of the course leader, a student in Scholastic Difficulty as defined in 80 A.1.a. may repeat one course with a grade of D, F or U per academic year by means of Credit by Examination. The student may attempt Credit by Examination only once for an affected course.
- (i) The consenting course leader will arrange for Credit by Examination that must be offered and graded prior to the beginning of Fall quarter of the following academic year.
  - (ii) The original course grade is final and retained in the student's transcript, but is no longer used in computing grade point average. The new grade earned through the Credit by Examination process will be entered in the transcript as "course repeated" and used to compute the student's grade point average.
- (c) Remediation of Competence Difficulty
- (i) Except when the recommendation is for dismissal, competence difficulty shall be remediated by satisfactory completion of the steps prescribed by the Student Affairs Committee.

(B) Basis for Delay of Promotion

- (1) A student who is not able to remediate academic probation by the beginning of the Fall quarter of the academic year following the year in which the student was placed on academic probation will be subject to one of three courses of action
  - (a) Repeat of one course in which the grade of D, F or U was received.

- (i) A student may be allowed to repeat a course with a D, F or U grade, if all of the following criteria are met:
    - (aa) that student received no more than 2 grades below C- in the academic year just completed, and only one of those grades is an F or U;
    - (bb) that student has a cumulative GPA, greater than or equal to 2.0;
    - (cc) that student is not in competence difficulty.
  - (ii) A student repeating a course will not be promoted to the next year in the veterinary curriculum and cannot register for courses in subsequent years of the veterinary curriculum until the repeated course is completed with a grade of C- or better or Satisfactory (“S”).
- (b) Repeat more than one course of an affected year.
- (i) A student on academic probation at the beginning of Fall Quarter who does not meet all of the criteria listed in 80(B)(1)(a)(i)(aa-cc), and is not subject to dismissal, will be expected to repeat classes of the affected year as specified by the Student Affairs Committee. That student will not be promoted to the next year in the veterinary curriculum and cannot register for courses in subsequent years of the veterinary curriculum until all the following criteria are met:
    - (aa) all repeated courses have been satisfactorily completed with grades of C- or better or S;
    - (bb) the quarterly and cumulative grade point averages are not less than 2.0; and
    - (cc) the student is not otherwise subject to continued probation or dismissal pursuant to Bylaw 80.
- (c) Dismissal

(C) Basis for Dismissal from the School of Veterinary Medicine

A student who meets any one of the following criteria may be dismissed from the School of Veterinary Medicine.

- (1) Has received grades of F and/or U for two courses during any one academic year in the veterinary curriculum.
- (2) Has been determined to be in serious competence difficulty.

- (3) During repeat of a full year or specified course (other than through Credit by Examination) in the veterinary curriculum because of previous scholastic difficulty, the student does not meet the criteria in 80.B.1.b.i.aa-cc.
- (4) Has failed to remediate academic probation within a two (2)-year period from start of the first Fall Quarter that the student was on academic probation.
- (5) Has failed to remediate satisfactorily all competence difficulty problems within the designated time, as specified by the Student Affairs Committee.

(D) Procedure for Appeal

Any student who has been dismissed from the School of Veterinary Medicine, or who has been denied registration for one or more terms, or who has been denied promotion or graduation, may appeal in writing to the Dean of the School of Veterinary Medicine within ten business days of said notification. Thereupon, the Dean shall request the Executive Committee of the Faculty to appoint an ad hoc board consisting of five (5) faculty members and two (2) non-voting students to review the appeal. Any decision on the appeal is an academic judgment, and does not involve an appellant's right to appeal before the ad hoc board. Pending outcome of the appeal, the Dean shall have the authority to extend the registration of a student who has appealed dismissal. The report of the ad hoc board shall be reviewed by the Executive Committee to ensure that the report and recommendations are consistent with the Bylaws and Regulations of the Faculty before it is forwarded to the Dean. The Dean shall be responsible for the final disposition of the appeal.

82. **Promotion, Delay of Promotion, Dismissal and Appeal (MPVM).**

(A) Academic Probation

A candidate for the degree of Master of Preventive Veterinary Medicine may be placed on academic probation by the MPVM Admissions and Student Affairs Committee for failure to perform adequately in courses in the MPVM program.

(1) Basis for Academic Probation

(a) Scholastic Difficulty

A student will be considered to be in scholastic difficulty and will be placed on academic probation when any one of the following criteria are met:

- (i) quarterly grade point average less than 2.7 in all courses
- (ii) grade of less than B- or U in any core course in the MPVM program (director's approval must be sought prior to registration in sequential core courses in which a grade of C+ or less was obtained)

(2) Remediation of Academic Probation

(a) Remediation of Scholastic Difficulty

Remediation of scholastic difficulty will be accomplished only when all of the following criteria are met:

- (i) all grades of C+ or less in core courses have been replaced by grades better than C+ (a maximum of 9 quarter units of core courses may be repeated)
  - (ii) all grades of U have been replaced by grades of S
  - (iii) cumulative grade point average is greater than 2.7
- (b) If a student's quarterly grade point average falls below 2.7, that student will have one quarter to improve the grade point average to 2.7. Failure to do so will make the student subject to dismissal.
- (c) With approval of the course instructor, a student is entitled to repeat core courses with grades of C+ or less or U by means of Credit by Examination (a maximum of 9 units of core courses may be repeated). The student may do this only **once** for each course.
- (i) The course instructor(s) will arrange one Credit by Examination that must be offered and graded prior to the beginning of the summer MPVM offerings.
  - (ii) The original course grade is final and retained in the student's transcript, but is no longer used in the computation of grade point average. The new grade earned by taking the Credit by Examination will be entered in the transcript as "course repeated" and used to compute the student's grade point average.

(B) Basis for Delay of Promotion

- (1) Students will be evaluated by the MPVM Admissions and Student Affairs Committee every 3 quarters in the program. They will be advised by the Associate Dean for Student Programs of the School of Veterinary Medicine that they:
- (a) will be permitted to take course work in the next year (3-quarter period) of their program,
  - (b) will be required to repeat a course by Credit by Examination or to repeat the entire course when it is next offered
  - (c) will be advanced to candidacy,

(d) have successfully completed all graduation requirements of the program and will be eligible to receive their degree,

or

(e) will be dismissed from the program.

(C) Basis for Dismissal from the MPVM Program

A student who meets any one of the following criteria may be dismissed from the MPVM Program of the School of Veterinary Medicine:

- (1) Receiving grades of less than C- or U within any 3-quarter period
- (2) Failure to remediate academic probation within the time limit set by the MPVM Admissions and Student Affairs Committee
- (3) Receiving a grade of C- or U on a repeat of a course by Credit by Examination or by actual repeat of the course

(D) Procedure for Appeal

Any student who has been dismissed from the Master of Preventive Medicine Program of the School of Veterinary Medicine, or who has been denied registration for one or more terms, or who has been denied promotion or graduation may appeal in writing to the Dean of the School of Veterinary Medicine. Thereupon, the Dean shall request the Executive Committee of the Faculty of the School of Veterinary Medicine to appoint an ad hoc board consisting of three (3) faculty members, at least one of which shall be from faculty not participating in the MPVM Program. Pending outcome of the appeal, the Dean shall have the authority to extend the registration of the student making the appeal. The report of the ad hoc board shall be reviewed by the Executive Committee to ensure that the report and recommendations are consistent with the Bylaws and Regulations of the Faculty before it is forwarded to the Dean. The Dean shall be responsible for the final disposition of the appeal.